



BUILDSPACE EPROJECT

Assign BU User as
Viewer / Editor of a
Project

For Admin User Only

Powered by:



GLOBAL PCK SOLUTIONS SDN BHD (973124-T)

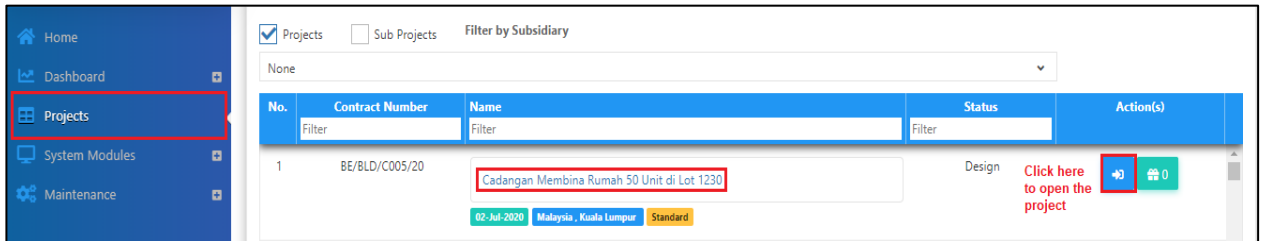
3-2 Jalan SU 1E, Persiaran Sering Ukay 1
Sering Ukay, 68000 Ampang, Selangor, Malaysia
Tel :+603-41623698 Fax :+603-41622698
Email: info@pck.com.my
Website: www.BuildSpace.my

(BuildSpace Version 2.3)
Last updated: 13/10/2020

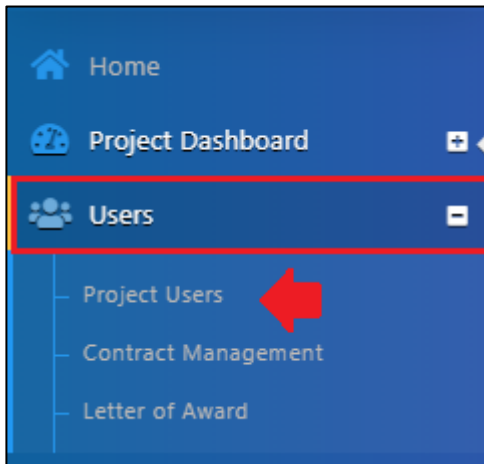
Assign BU User as Viewer / Editor (Within Project)

Note: Admin user can assign user within project.

1. After login to **BuildSpace eProject**, click **“Project”** and then click the **“Project Title”** or click **“Open Project”**

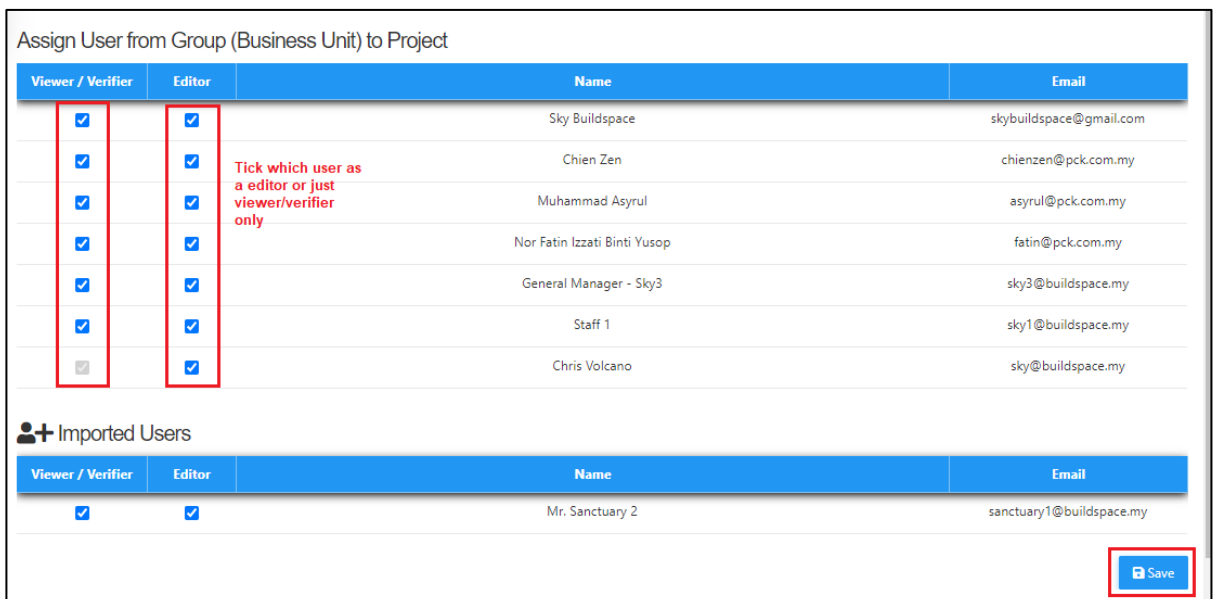


2. Click **“Users”** and select **“Project Users”**.



3. Tick to assign user as a **verifier & editor / verifier only**. After that, click **Save**.

Note: User as editor will receive all the notification from email and system. In contrast, user as a verifier will receive notification from system only.



Should you require any further assistance, kindly submit your enquiry at support.buildspace.my |