Powered by:

Assign User Role For

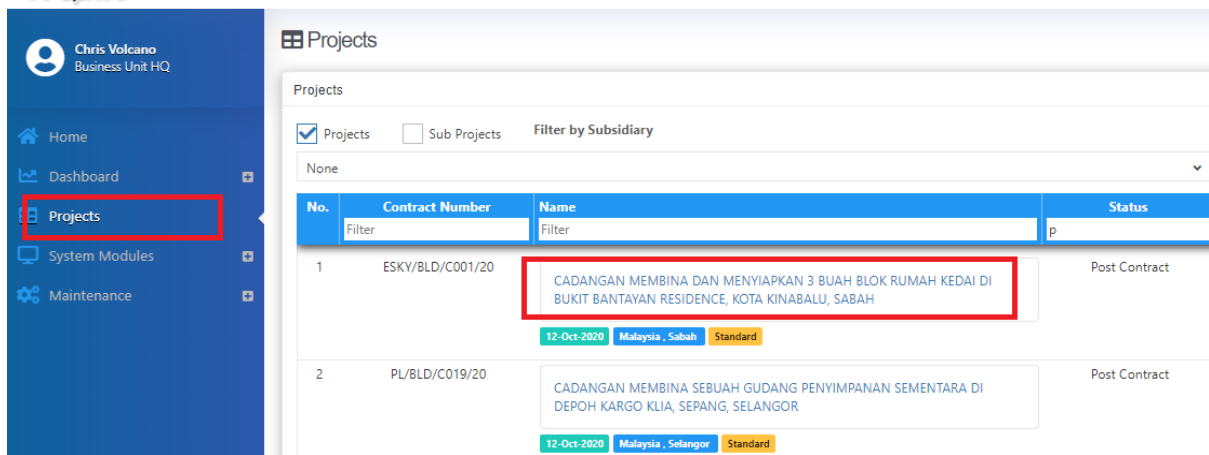# RFV Module

For Admin User

(BuildSpace Version 2.3)

Last updated: 13/10/2020

Assign User Role for RFV Module

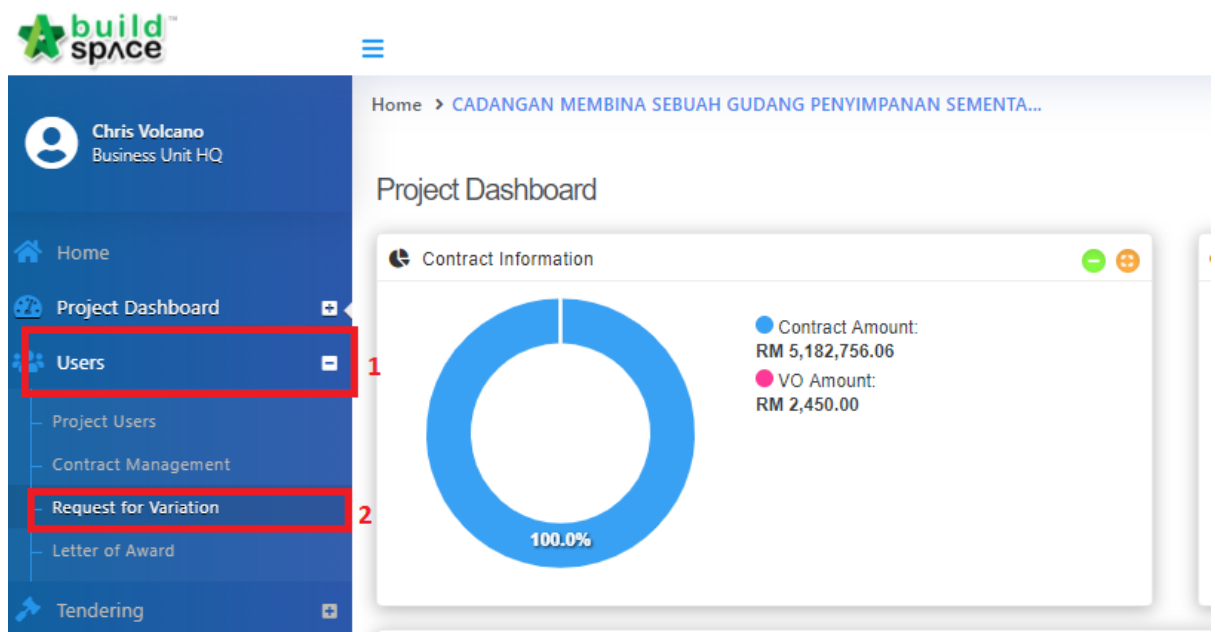**Note: Admin user can assign user role for RFV module within a project.**

1. Login eProject system, go to **Project** and open a project.
   Note: The project must be in Post Contract stage.

2. Click **Users > Request for Variation.**
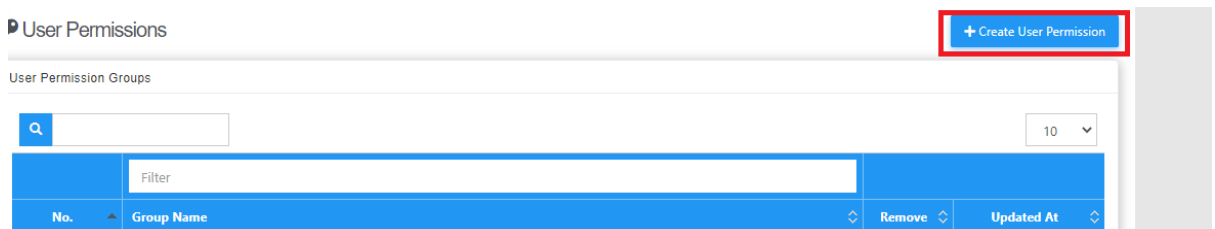
3. Click **+Create User Permission**.

4. Input Group Name *(like Building Works / M&E / C&S / etc)*

5. Click at each tab, then click **+Add Users** to assign user into each role.

   Note: **Submit Request For Variation** – User who able to raise RFV form in system.

   Fill Up Omission / Addition – User who able to prepare cost estimation of proposed RFV.

   Submit for Approval – User who able to submit the proposed RFV for approval *(suggest to assign Client into this role)*

6. Tick to grant access for each user to view RFV details and allow the user to submit RFV for final approval. Once finalized on RFV user assignment, click **Save**.

Note: Once saved, the assigned users able to access into RFV module