

# eProject Guide for Tenderer



Powered by:



#### **GLOBAL PCK SOLUTIONS SDN BHD** (973124-T)

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#### How to reply an Expression of Interest email by client

- Note: Expression of Interest is a notification for the contractor that they are being shortlisted by the client to participate their new tenders. There will be no submission need to be prepared during this process.
- 1. If you are shortlisted to participate a tender, you will receive an email notification from your client.



2. Open the email, click the link to direct access to the shortlisted notification system.





3. After you click the link, you need to confirm your interest to tender. Yes, is to participate to tender, No is not participating the tender.

Language English	•	Click to choose language	Please confirm your interest to tende	r
			You are currently logged in as nurul aqilah mohd isa	
	Descript	Project: [PTC/BLD/C126/20] PROJECT F ion of Work: Building	PEMBANGUNAN MENARA ABC	
			Yes No	Click to reply the Expression of Interest



## How to download tender documents from client's BuildSpace eProject system

#### Note: Make sure you had registered at client's BuildSpace eProject system.

1. If you are invited to participate a tender, you will receive an email notification from your client.

Google		
Gmail -	C More -	1–1 of 1 < >
COMPOSE	Primary 🚨 Social	Promotions +
Inbox (1) Starred	Build Space eTender Me	essage Notification 15:45
Sent Mail Drafts	Here will show your client's company name	

2. Open the email, click the link to direct access to your **client's BuildSpace eProject** system.

COMPOSE		eTender Message Notification Inbox x
Inbox Starred Sent Mail Drafts More ▼	T	BuildSpace <admin@global-pck.com>     15:45 (35 minutes ago) ☆     To: Your company name</admin@global-pck.com>
Buildspace -	+	Your company has been selected for Calling Tender process. Project Name: PROPOSED CONSTRUCTION OF ONE BLOCK CONDOMINIUM AT DANAU KOTA
		Tender Name: Tender
		Tender Starting Date: 24-Apr-2018 3:30 PM
		Tender Closing Date: 25-Apr-2018 3:30 PM
		Please visit this link for more information: Click the link to direct access to the project
		https://eproject.buildspace.my/projects/959/submit_tenders?1206

Note: You also can access to your client's BuildSpace eProject system by direct typing your client's BuildSpace eProject system DOMAIN name at browser's address bar, for example; etender.gamudaland.com.my

← → C ☆	) etender.gamudaland.com.my	
		0



3. Login to your client's BuildSpace eProject system by key in your registered email address & password.

🏠 📩	uild DACe
Email	
Enter your password	
Sign i	n
Sign up   Forgot	Password?

4. It will direct you to the specific project. You can proceed to "**Step 7**" or you can click at "**Home**" to see your dashboard .

space	≡			<b>-</b> 4 (2)		
Contractor 3 Buildspace Contractor 3	Home > PROJECT PEMBANGUN	Home > PROJECT PEMBANGUNAN MENARA ABC > Submit Tender				
Buildspace Contractor 3	Submit Tender					
🕋 Home	Submit Tender Listing					
Project Dashboard	B Q					
🏩 Submit Tender	No 🔺	Reference	Closing Date	Status 🗘		
Documents Forum				Tender Rates     Technical Evaluation		
	1	Tender	11-Jun-2020 2:00 PM	O Technical Evaluation Attachments		
				Submission Incomplete		
	Showing 1 to 1 of 1 entries			Previous 1 Next		

5. You will see overall Project by statuses and you can click at "Learn how to download and submit a tender" to download the tutorial or close it.

space	=		4 <sup>9</sup> (2)
Contractor 3 Buildspace Contractor 3	A Hi, Contractor 3!		
Home       Projects       System Modules       Maintenance		12 Projects CALLING TENDER 23 Projects ROST CONTRACT	35 Projects Total projects
	Click her	e to download the tutorial video on how Get BuildSpace Pro Now!	to submit tender
	You will need BuildSpace to price the BQ Learns how to download and sudanti a kontain For enquiries, please call	BQ Editor	BuildSpace Pro
	014-5067175 or 013-5441022 Visit BuildSpace muballe or Ferram for more info.	FREE	🖆 Learn more

Should you require any further assistance, please submit your enquiries at support.buildspace.my - 6 -



6. Click Project to see the projects that you are invited to tender & awarded to you. Click the "**Project Title**" to open a project which is **"Calling Tender"** status.

space	=	=				<i>4</i> 9 (2)
Contractor 3 Buildspace Contractor 3		🖽 Projec	ts			
Buildspace Contractor 5		Projects				
Home		Project	ts 🗹 Sub Projects	Filter by Subsidiary None		v
System Modules		No. Filt	Contract Number	Name Filter	Status Filter	Action(s)
🚓 Maintenance	۰	1	PTC/BLD/C126/20	PROJECT PEMBANGUNAN MENARA ABC	Calling Tender	<b>◆</b> 2 ∰ 0
				11 Juni 2020 Malaysia , Kuala Liimpur Standard		
		2	BED /BLD/C006/20	Project CCD - 2020	Calling Tender	<b>+0</b> 🔐 0
				10-Jun-2020 Mataysia , Putrajaya Standard		
		3	BED /BLD/C005/20	Project ABCD	Calling Tender	<b>+0</b> 🔐 0
				09-Jun-2020 Malaysia , Kuala Lumpur Samdard	-	

7. Click at "Documents", then select "Tender Documents".

space	≡	<b>-</b> 4 (2)
Contractor 3 Buildspace Contractor 3	Home > PROJECT PEMBANGUNAN MENARA ABC	Calling Tender
Buildspace Contractor 3	Project Dashboard	
👚 Home		1 Project Information 🔍 Messages
Project Dashboard	Main Information	
🍰 Submit Tender	Contract Number: PTC/BLD/C126/20	
Documents =		
- 🗄 Tender Documents	to open THE: PROJECT PEMBANGUNAN MENARA ABC	
Forum		

8. Then click "**Open**" to **view** & **drawings** and **other tender documents**.

Note: You do not need to download BQ files unless you are our existing BuildSpace Pro users and you can download it & price it at your own software. Please contact us for more details.

Documents	De Loyaut Plan 0 Files - Open
- 🖻 Tender Documents	Attachments OFILES - Open
₩ Forum	COMMERCIAL PROPOSAL 0 Files - Open Addenders to The Articles of Agreement And Conditions of Building Contract 0 Files Open Specifications 0 Files - Open Translible to All Tooles 0 Files - Open Agreement And Conditions of Building Contract 0 Files Open Translible to All Tooles 0 Files - Open Chick Open to see a list of documents



9. Click at file name to download the file.

space		≡					
Contractor 3		Home > PROJECT PEMBANO	SUNAN MENARA ABC > Tender Documents >	DRAWINGS			
Buildspace Contractor 3		DRAWINGS					
		Documents					
	•	٩					
		File Name		Description	Revis	🖬 Date	Issued By
Documents	•	File Name		Description	Revision	Date	Issued By
	- 1	Drawing 1.pdf			0	11/06/2020	nurul aqilah mohd isa
		Drawing 2.pdf			0	11/06/2020	nurul aqilah mohd isa
		Drawing 3.pdf	Click to download		0	11/06/2020	nurul aqilah mohd isa
		Drawing 4.pdf			0	11/06/2020	nurul aqilah mohd isa
		Drawing 5 pdf			0	11/06/2020	nurul aqilah mohd isa
		Showing 1 to 5 of 5 entries					Previous 1 Next

10. Or you can **download all** the documents as one folder.

space	-	≡								
Contractor 3		Home > PROJECT PEMBANGUNAN MENARA ABC > Tender Documents > 1	1							
Buildspace Contractor 3		DRAWINGS	2 Action(s) -							
🕋 Home		Documents								
Project Dashboard	•	٩								
🔹 Submit Tender		File Name	Description	Revis	🗰 Date	Issued By				
	•	File Name	Description	Revision	Date	Issued By				
<ul> <li>Tender Documents</li> </ul>		Drawing 1.pdf		0	11/06/2020	nurul aqilah mohd isa				
Forum		Drawing 2.pdf		0	11/06/2020	nurul aqilah mohd isa				
		Drawing 3.pdf		0	11/06/2020	nurul aqilah mohd isa				
		Drawing 4.pdf		0	11/06/2020	nurul aqilah mohd isa				
		Drawing S.pdf		0	11/06/2020	nurul aqilah mohd isa				

#### Submit Technical Evaluation Attachment

1. Once opened the project, click **Submit** (at left panel), then click **Tender**.

space		=					<b>-</b> 🖉 🙁					
Contractor 3 Buildspace Contractor 3		Home > PROJECT PEMBANG	UNAN MENARA ABC > Submit Tender				Calling Tender					
Buildspace Contractor 5		Submit Tender										
🚷 Home		Submit Tender Listing	Submit Tender Listing									
Project Dashboard	•	Q										
📩 Submit Tender		No 🔺	Reference	\$	Closing Date	٢	Status 🗘					
	•						O Tender Rates					
7 Forum		1	Tender		11-Jun-2020 2:00 PN	1	<ul> <li>Technical Evaluation</li> <li>Technical Evaluation Attachments</li> </ul>					
							Submission Incomplete					

- Some time you are only allow to submit "Technical Only" or "Commercial Only" or both.
   For "Technical Submission", just click at "Form" & "Attachments" button to proceed submission process until the tender submission check list is completed.
  - *Note:* Sometimes when you click at "*Form*" button it will show nothing. You can ignore this (Because client might want tenderer to submit technical attachment only). If you click at "*Attachments*", *it only allows uploading max 20 files per time*.

space		<b>Ξ</b>	🗖 🖓 🙆					
Contractor 3	Home > PROJECT PEMBANGUNAN MENARA ABC > Submit Tender > Tender							
Buildspace Contractor 3		Submit Tender						
🕋 Home		Tender Submission Incomplete						
Project Dashboard	•	0/3						
🚨 Submit Tender		O Tender Rates						
🗁 Documents	۵	© Technical Evaluation						
<b>F</b> orum		© Technical Evaluation Attachments						
		Technical Evaluation (Technical Submission)						
		Submission Deadline: 11-Jun-2020 2:00 PM						
		Form # Attachments						



3. After clicking **Attachment**, you will see a list of items for you to upload. Click **Choose File** to upload technical attachment accordingly.

Note: You **MUST** upload attachment based on the item that "ticked" with "Mandatory" (Otherwise the system will detect it as Tender Submission Incomplete.

sp/ce		= /							<b>–</b> 4 <sup>6</sup>
Contractor 3		Home > I	Ø	Attachments					Callin
Buildspace Contractor 3		E Sub	N	0	Name	Mandatory	Uploaded File	Upload	
		Ten	1	Company Registration		~		Choose File No le chosen	
	۵	_	2	2 CIDB Cert	Click to upload	tile	-/-	Choose File No le chosen	
		🖸 Te	3	Base Outline Tender Programme		~	-	Choose File No le chosen	
		O Te	4	Organisation Chart				Choose File No le chosen	
		© Te	5	5 Site Logistic Layout Plan			-	Choose File No le chosen	
			6	5 Storm Water Management Plan			-	Choose File No. le chosen	

4. After uploading the attachment, click "**Upload Attachments**" to submit the technical attachment.

Subm	12 List of Similar Contracts Completed Within The Last Five Years	- Choose File No file chosen
	13 List of Current Project In Hand	- Choose File No file chosen
	14 Surat Pekeliling LPIPM Bill Tahun 1996 Peraturan-Peraturan Industri Pembinaan (Pungutan Levi) 1996	Choose File No file chosen
🖾 Ter	15 Others	Choose File No file chosen
Subm		
		1 Upload Attachments

5. After uploading all attachments, then the system will display Technical Evaluation Attachments as **"Ticked".** 

space			4 <mark>9</mark> (2)					
Contractor 3 Buildspace Contractor 3		Home > CADANGAN MEMBINA SEBUAT RUMAH BANGLO 2 TINGKAT DI > Submit Tender > Tender						
		E Submit Tender						
🕋 Home	A Home Tender Submission Complete							
😗 Project Dashboard	•	3/3						
📇 Users	ø	✓ Tender Rates						
🕹 Submit Tender		✓ Technical Evaluation						
	ø	✓ Technical Evaluation Attachments						
	•							
	ø	A Print Acknowledgement Letter						



#### How to price BQ

1. Click at "Go To BQ Editor".

=		Click to go to BQ Edit	or 💼 🧧 🗐 🧕
Home > PROJECT PEMBANGUNAN	N MENARA ABC > Submit Tender		Calling Tende
Submit Tender			
Submit Tender Listing			
٩			
No 🍝	Reference	Closing Date 🗘	Status 🗘
1	Tender	11-Jun-2020 2:00 PM	Tender Rates     Technical Evaluation     Technical Evaluation Attachments
			Submission Incomplete

You can see all bills for this project. Double click to open a bill to go to element level.
 You can print "Project Summary". Click "Reload" button to show updated amount after you priced the BQ.

BQ Editor		
Project Break do	wn Project Properties	
GSubmit Tende	🗎 Project Summary 🔹 🙆 Reload 🔹 🌺 Go To Buildspace eProject	
No. Descriptio	Overall Total	% Project
CADANGA	I PEMBINAAN SEBUAH BANGLO	
1 BILL NO	1 -GENERAL CONDITIONS & PRELIMINARIES	
2 BILL NO	2 - PILING WORKS	
3 BILL NO	3 - MULTI TYPES 144,000.00	0.87%
4 BILL NO	4 - SINGLE TYPE	
5 BILL NO	5 - PROVISIONAL SUM 16,366,000.00	99.13%

3. **Double click** at element to access to item level to price the items. Click "**Print BQ**" to print BQ.

	Editor				
Proje	ect Breakdown Project Properties BILL NO.4 - SINGLE TYPE :: Standard 🛞				
Elem	nent/Trade List Bill Properties				
Elen	nent >				
ĒΡ	Print BQ Click here to print BQ				
		% Job	Cost/m2	Total/Unit	
	Description		Default Total Unit:1		Grand Tota
	Bill No. B.4/1 - WORK BELOW GROUND FLOOR LEVEL				
	Bill No. B.4/2 - FRAME Double click to access to item level				
3	Bill No. B.4/3 - UPPER FLOORS				
4	Bill No. B.4/4 - ROOF CONSTRUCTION				
5	BIII No. B.4/5 - STEP AND STAIRCASE CONSTRUCTION				
6	Bill No. B.4/6 - ROOF FINISHES AND RAINWATER GOODS				
7	Bill No. B.4/7 - EXTERNAL WALLS, DOORS AND WINDOWS				
8	Bill No. B.4/8 - PARTITIONS, DOORS AND WINDOWS				
9	Bill No. B.4/9 - EXTERNAL WALL FINISHES				
10	Bill No. B.4/10 - INTERNAL WALL FINISHES				
11	Bill No. B.4/11 - FLOOR FINISHES				
12	Bill No. B.4/12 - STEPS, STAIRCASE FINISHES AND BALUSTRADES				
13	Bill No. B.4/13 - CEILING FINISHES				
14	Bill No. B.4/14 - SUNDRIES				
15	BIII No. B.4/15 - SANITARY FITTINGS AND ACCESSORIES				
16	BIII No. B.4/16 - EXTERNAL WORK WITHIN LOT BOUNDARY				
17					



 At item level, press "Enter" to type/edit rates and press "Enter" again to finish editing & auto save.

Note: You can use your keyboard's arrow key to move to other cell like Excel.

			Include	Qty/Unit	Total/Unit	
Description	Туре	Unit		Rate		
thick, under ground beams						
Blinding, not exceeding 100mm thick, under ground floors.	ITEM	МЗ	YES	23.00	6,900.00	300.00
Blinding, not exceeding 100mm thick, under trenches.					600.00	300.00
Disposal off site, including paying all dues	HEAD 2				Press "Enter" to and press "Enter"	
Excavated materials	ITEM	M3	YES	936.00	save.	
Hardcore, consolidated and blinded to receive concrete	HEAD 2					
150mm (consolidated thickness), under floor.	ITEM	МЗ	YES	532.00		
Down over fire where a small lower of						

5. If after press "Enter", it still can't edit. That means you have to "double click" on rate cell to fill up your rates because the item may be prime cost rates or prime cost sum. Then you will see the pop up table like this, just filled up the necessary field and click "Save".



Prime Cost Rate	Sample Prime Cost Rate table
💾 Save 🛛 😵 Close	
-Rate Per No. *Supply Rate	e: MYR 20.00
Wastage (%	fill up the neccesaary field
Labour For Installation	
Other Cos le Profit (%	t: MYF 10.00
	1: MYR 44.66

 If there's an "ITEM-NL" means you can type new item that does not exist in the BQ. Besides, you can type any "Note" at description cell.

7	Sawn formwork, to,	HEAD 1					
3	Sides of columns.	ITEM	M2	YES	3.00	912.00	304.00
)	Any other items	HEAD 1					
0	type your new item here	TTEM-NL	M3		200.00	4,600.00	23.00
1 2 3 4 5	Press "Enter" to type new item description and press "Enter" to save.	ITEM-NL	Press "Enter" to select unit and press "Enter" to save		Press "Enter" to type Qty and press "Enter" to save	to type	"Enter" e rate and "Enter" e



7. To go back to element level, click at "**Element**". To close bill, click on "**x**" icon on the tab.

BQ E	Editor					
Proje	ect Breakdown Project Properties BILL NO.3 - MUL TI TYPES :: Standard 🛞 🗋					
Eleme	ent/Trade List Bill Properties					
Elem	ent > Bill No. B.3/1 - WORK BELOW GROUND FLOOR LEVEL >					
-				Qty/Unit	Total/Unit	(
No	Description	Туре	Unit	INTERMEDIATE UNIT Total Unit:50		
1	Excavate, get out, remove surplus excavated materials off site	HEAD 1				
2	Not exceeding 1.50mm deep, to raft foundation.	ITEM-HE	m3			
3	Prime cost rate         Rate Per No.           Supply Rate         MYR         10.00           Wastage (0.00%)         MYR         0.00           Labour For Installation         MYR         0.00           Other Cost         MYR         0.00           Profit (0.00%)         MYR         0.00           Total         MYR         10.00	ITEM-PC	m3	100.00	1,000.00	
4	Not exceeding 1.50mm deep, to ground beam.	ITEM-P	m3	1.00		
5	Hardcore, consolidated and blinded to receive concrete	HEAD 1				
6	150mm (Consolidated thickness), under raft foundation.	ITEM-RO	m2	RATE ONLY		RA1
7	150mm (Consolidated thickness), under ground beam.	ITEM	m2	2.00	200.00	

8. Click "Reload" button to show updated amount.

BQE	ditor		
Proj	ect Breakdown Project Properties		
<b>(∱</b> S	ubmit Tender 🛛 📄 Project Summary 💌 🞯 Reload 🛛 🐢 Go To Buildspace eProject		
No.	Description	Overall Total	% Project
	CADANGAN PEMBINAAN SEBUAH BANGLO		
1	BILL NO.1 -GENERAL CONDITIONS & PRELIMINARIES		
2	BILL NO.2 - PILING WORKS		
3	BILL NO.3 - MULTI TYPES	144,000.00	0.87%
4	BILL NO.4 - SINGLE TYPE		
5	BILL NO.5 - PROVISIONAL SUM	16,366,000.00	99.13%

## How to view addendum BQ

1. Once you are notified that an Addendum has been issued, you may Click to "BQ Editor" to view the BQ

sp/ce		Click to go to "BQ Editor" 📃 📮 🖉 😩
Contractor 3	Home > PROJECT PEMBANGUNAN MENARA ABC	Calling Tender .
Buildspace Contractor 3	Project Dashboard	
🕋 Home		🚺 Project Information 🛛 🔩 Messages
Project Dashboard	Main Information	
– 犯 Project Dashboard	Contract Number: PTC/BLD/C126/20	
Submit Tender		

2. Here you can see in which Bill Item the Addendum has taken place.

BQ E	irox			
Proje	ct Breakdown Project Properties			
🕤 Su	bmit Tender   🖹 Project Summary 🖛 🚔 Print Final BQ 💌   🥝 Reload   秦 eProject			
No.	Description	Addendum	Overall Total	% Project
	PROJECT PEMBANGUNAN MENARA ABC			
1	BILL NO 1			
2	BILL NO 2	0	392,331.00	100.00%
3	BILL NO 3			

3. Double click to open a bill and you can see in which Element the Addendum has taken place.

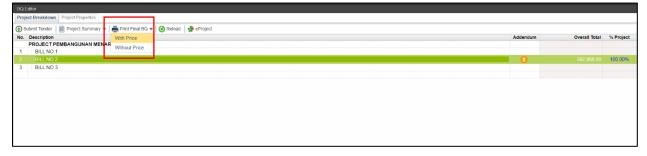
BQ	Editor					
Proj	ect Breakdown Project Properties BILL NO 2 :: Standard 🛞					
Elem	ent/Trade List Bill Properties					
Elen	nent >					
i i i	Print BQ					
			% Job	Cost/m2	Total/Unit	
NO	Description	Addendum		Default		Grand Total
		Hudendam		Total Unit:1		
	FRAME	1	64.53%	Total Unit:1	253,189.00	253,189.00
1	PRAME UPPER FLOORS		64.53% 35.47%	Total Unit:1	253,189.00 139,142.00	253,189.00
1	PRAME UPPER FLOORS			Total Unit:1		
1	PRAME UPPER FLOORS			Total Unit:1		253,189.00
1	PRAME UPPER FLOORS			Total Unit:1		253,189.00



4. Double click Element to proceed to Item level. Here you can see exactly which Item is affected. The affected Item will be shown in highlighted colour and you may proceed to do the pricing.

BQE	Editor						
Proje	ect Breakdown Project Properties BILL NO 2 :: Standard 🛞						
Elem	ent/Trade List Bill Properties						
Elem	hent > FRAME >						
No	Description	Туре	Unit	Qty/Unit Total/Unit Default		Rate	Grand Total
1	Reinforced Concrete Frame	HEAD 1		iotai o			
2	Vibrated reinforced concrete Grade 30, as specified, in,	HEAD 2					
3	Columns.	ITEM	m3	59.00			
4	Beams.	ITEM	m3	100.00			
5	Roof beams.	ITEM	m3	50.00			
6	Vibrated reinforced concrete Grade 25, as specified, in,	HEAD 2					
7	Columns.	ITEM	m3	58.00	14,616.00	252.00	14,616.00
8	Beams.	ITEM	m3	101.00	25,452.00	252.00	25,452.00
9	Roof beams.	ITEM	m3	50.00	12,600.00	252.00	12,600.00
10	Hot rolled steel reinforcement (Mild steel, minimum yield stress 250N per sq. mm)	HEAD 2					
11	10mm Diameter, in beams. (Stirrups)	ITEM	kg	4,061.00	16,244.00	4.00	16,244.00
12	10mm Diameter, in roof beams. (Stirrups)	ITEM	ka	1,271.00	5.084.00	4.00	5,084,00

5. To Print the BQ, Click **"Project Breakdown"** and Click **"Print BQ"**. You may choose either to print with price or without price.



6. The printed BQ will include all Addendum as it will be auto updated in the system.

Item	Description	Unit	Qty	Rate	Amount
	FRAME				
	Reinforced Concrete Frame				
	Vibrated reinforced concrete Grade 30, as specified, in,				
Α	Columns.	m3	59	255.00	15,045.0
в	Beams.	m3	100	255.00	25,500.0
с	Roof beams.	m3	50	255.00	12,750.0
	Hot rolled steel reinforcement (Mild steel, minimum yield stress 250N per sq. mm)				
D	10mm Diameter, in beams. (Stirrups)	kg	4,061	4.00	16,244.0
Е	12mm Diameter	kg	4,500	4.00	18,000.0
F	10mm Diameter, in roof beams. (Stirrups)	kg	1,271	4.00	5,084.0
	Hot rolled steel deformed reinforcement (High yield 60, minimum yield stress 460N per sq. mm)				
G	25mm diameter, in columns.	kg	935	4.00	3,740.0
н	20mm diameter, in columns.	kg	429	4.00	1,716.0
J	16mm diameter, in columns.	kg	6,122	4.00	24,488.0
к	12mm diameter, in columns.	kg	5,484	4.00	21,936.0
L	10mm diameter, in columns.(Link)	kg	2,303	4.00	9,212.0
	JEmm diamotor in beams	ka	6 290	4.00	25 156 0



#### How to Print Finalize BQ

#### Note: You can print out your priced BQ for your future reference.

1. Click at "**Project Summary**" to print your tender summary. Click at "**Print Finalize BQ**" to print out all individual bills.

BQ	Editor			
Proj	ect Breakdown	Project Properties		
<b>(∱</b> s	ubmit Tender	🗎 Project Summary 🔹	📥 Print Finalize BQ	🥝 Reload   🧌 Go To Buildspace eProject
No.	Description			
	Project Testing	g for Re-Print Whole BQ	at BQ Editor	
1	BILL NO.1 -	GENERAL CONDITIONS	& PRELIMINARIES	
2	BILL NO.2 -	PILING WORKS		
3	BILL NO.3 -	MULTI TYPES		
4	BILL NO.4 -	SINGLE TYPE		
5	BILL NO.5 -	PROVISIONAL SUM		
	01.01			

2. If you click at "**Print Finalize BQ**", you will see the following screen. Then click "**Print**" to print out entire bill.

Prin	t Finalize BQ			
80	lose			
No.	Description	Number of Items		
1	BILL NO.1 - GENERAL CONDITIONS & PRELIMINARIES	160	Print	
2	BILL NO.2 - PILING WORKS	245	Print	
3	BILL NO.3 - MULTI TYPES	318	Print	
4	BILL NO.4 - SINGLE TYPE	541	Print	
5	BILL NO.5 - PROVISIONAL SUM	73	Print	



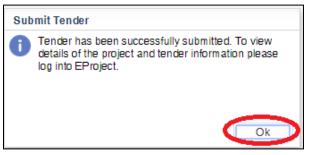
#### Submit Tender

- Note: You can submit your tender multiple times to over write the previous submission before the tender closing time.
- 1. Just click at "Submit Tender" button.

**Note:** The button might "**Disappear**" if the tender is only allowed for technical submission.

Proje	ect Breakdown Project Properties		
🕤 Si	ubmit Tender 🔋 Project Summary 💌 🕜 Reload 🛛 🙀 Go To Buildspace eProject 🛛 Click here to go back to etender system		
No.	Description	Overall Total	% Project
	CADANGAN PEMBINAAN SEBUAH BANGLO		
1	BILL NO.1 -GENERAL CONDITIONS & PRELIMINARIES		
2	BILL NO.2 - PILING WORKS		
	BILL NO.3 - MULTI TYPES	1,674,000.00	9.26%
4	BILL NO.4 - SINGLE TYPE	46,737.00	0.26%
	BILL NO.5 - PROVISIONAL SUM	16.366.000.00	90.49%

2. Then the follow screen will pop up, click "Ok" to proceed.



 After that, go back to BuildSpace eProject system, click at "Submit Tender" and open "Tender" or "Tender Addendum 1" (if this is tender addendum). Once you have completed the submission checklist, the status will be changed to "Submitted".

space		<b>=</b> 1				<b>—</b> 4	90
Contractor 3 Buildspace Contractor 3		Home > PROJECT PEMBANGU	NAN MENARA ABC > Submit Tender				Calling Tender
Buildspace Contractor 3		Submit Tender					
		Submit Tender Listing					
		Q					
🍰 Submit Tender	<	No +	Reference	\$ Closing Date	٥	Status	٥
	Ð	1	Tender	11-Jun-2020 2:00 PM		Submitted 11-Jun-2020 12:44 PM	
		Showing 1 to 1 of 1 entries				Previous 1	Next



Enabling Digital Transformation

space		=		<b>@</b>
Contractor 3 Buildspace Contractor 3		Home > CADANGAN MEMBINA SEBUAT RUMA	H BANGLO 2 TINGKAT DL > Submit Tender > Tender	Post Contract
Buildspace Contractor 5		E Submit Tender		
🕋 Home		Tender Submission Complete		
🕐 Project Dashboard	٥		3/3	
📇 Users	٥	✓ Tender Rates		
🕹 Submit Tender		✓ Technical Evaluation		
Post Contract	۰	✓ Technical Evaluation Attachments		
Site Modules	۰			
Documents	۰	Print Acknowledgement Letter		

4. You can click "**Print**" form of tender after submitted tender rate (some client may request you to printout this and submit hardcopy by hand).

space		=			<b>_</b> 🥙 😩
Contractor 3 Buildspace Contractor 3		Home > PROJECT PEMBANGUNAN MENARA ABC > Submit Tender > Tender			Calling Tender
A Home		Technical Evaluation (Technical Submission)			
Project Dashboard		Submission Deadline: 11-Jun-2020 2:00 PM			
🚨 Submit Tender	K		Form & Attachments		
📂 Documents	•				
7 Forum		Tender Rates (Commercial Submission)			
		Submitted Date - 11-Jun-2020 12:44 PM			
			ler Rates: Jownload	Print Form of Tender:	
		Tender Amount : RM 392,331.00			

## **Upload other attachments & Print Acknowledgement Letter**

1. After submitting tender rates, scroll down (*under BuildSpace eProject system, Submit Tender page*) to attach any other files or supporting documents as per requested by your client. Click at "Add files..." to select the files.

sp/ce	≡
Contractor 3 Buildspace Contractor 3	Home > PROJECT PEMBANGUNAN MENARA ABC > Submit Tender > Tender
😚 Home	Adjustment Amount :
Project Dashboard	RM
3. Submit Tender	
🗁 Documents 🔹	Update Tender Rates Information
📮 Forum	
	Attachment(s)  Attachments:  Attachments:  Attachments:  Attachment of the second upload  Click here to browse and select file
	Preview File Name Size Actions Uploaded
	Save Atlachment(s)

2. After selected files, click at "Start upload". Then click "Save Attachment(s)".

achment(s)			
tachments : 1.After you have selected file, Click "Start Upload"			
Add files. OStart Upload Cancel upload			
Preview File Name	Size	Actions	Uploaded
Drawing 4_0001.pdf	42.75 KB	🗊 Delete	11-Jun-2020
	2.The	n click Save	Save Attachment(s)

3. You can see your file had been uploaded.

space	=			<b>-</b> 4ª @
Contractor 3 Buildspace Contractor 3	Home > PROJECT PEMBANGUN	AN MENARA ABC > Submit Tender > Tender	Form Ø Attachments	Calory Frade
Home Project Dashboard Submit Tender	Tender Rates (Comm Submitted Date - 11-Jun			
Documents	01	Tender Rates:		Print Form of Tender:
	Tender Amount : Discount Percentage:			
	Discount Amount:	RM 0.00		



- 4. Once you are done with your submission, a "Print Acknowledgement Letter" notification message will pop out and you can see the "Print Acknowledgement Letter" button will appear for you to print.
  - Note: Some clients request you to print out and submit to their office together with other documents. Sometimes the "Print Acknowledgement Letter" button will NOT appear; it's depending on your client's requirement.

space		Print Notification
Contractor 3		Home > PROJECT PEMBANGUNAN MENARA ABC > Submit Tender > Tender
Buildspace Contractor 3		E Submit Tender
🕋 Home		Tender Submission Complete
Project Dashboard	•	3/3
💩 Submit Tender		✓ Tender Rates
🗁 Documents 🛛	•	✓ Technical Evaluation
7 Forum		✓ Technical Evaluation Attachments
		Print Acknowledgement Letter to Submit if requested by your client



#### Submit Tender with Contractor Proposal

1. After submit tender rates, you can propose your own completion period (this is subject to client, sometimes it might not appear here) as well as the adjustment amount. You can propose adjustment price using percentage (auto calculate amount) or by amount only. Then click **"Update Tender Rate Information"** button.

space	=		<b>-</b> @ @ ^
Contractor 3 Buildspace Contractor 3	Home > PROJECT PEMBANGUNAN MENARA ABC > Submit Tender 3 Tender Rates *:	> Tender	(diling from
	Choose File No file chosen		🕹 Submit Tender Rates
Submit Tender  Documents  Forum	Project Discount Discount Percentage:	Contractor Proposal Proposed Completion Period :	
	Discourt Amount :	Month(s) Adjustment Percentage :	Please put "-" if the adjustment of amount is in
		Adjustment Amount :	discount
			Update Tender Rates Information

2. Then, the submitted tender amount will be display as well as the proposed completion period with the adjustment percentage.

Submitted Date - 11-Jun	-2020 12:44 PM		
Attachment(s):		Tender Rates:	Print Form of Tender:
Tender Amount :	RM 392,331.00	Original amount submitted	
Discount Percentage:	0.00 %	by Contractor	
Discount Amount:	RM 0.00		
Proposed Completion Peri	10 Month(s)		
Adjustment Percentage:	5.00 %		



3. Tender alternatives also will be display to make a comparison with the original as well as the contractor proposal

sprce	=	C	🗖 🖉 🙁
Contractor 3 Buildspace Contractor 3		Home > PROJECT PEMBANGUN	IAN MENARA ABC > Submit Tender > Tender
		Tender Alternative(	(s)
Project Dashboard Submit Tender	•	Base Tender	Based on the total works to be completed by tenderer with contractor's own purchase of material with works, from the Date of Commencement or within such extended time as provided by the Conditions of contract, and the total amount of tender is the HTM tump Sum of Ringgit Malaysia. Three hundred ninety-two thousand three hundred thirty-one Ringgit Malaysia
	٥		(RM 392.331.00 )
		Tender Alternative A	Based on the total works to be completed by tenderer with contractor's own purchase of material wit CONTRACTOR'S OWN COMPLETION PERIOD OF 10 MONTH(S) + ADJUSTMENT 3.00% or the whole of the works, from the Date of Commencement or within such extended time as provided by the Constitons of Contract, and the total amount of render is the Firm comp sum of Ringgit Malaysia- Four hundred eleven thousand nine hundred forty-seven Ringgit Malaysia 5mc-flux-an



## Submit Tender with Project Discount Only

 After submit tender rates, you can propose a Project Discount either in % or amount. You can propose adjustment price using percentage (auto calculate amount) or by amount only. Then click **"Update Tender Rate Information"** button.

space	=		<b>_</b> @ @ `
Contractor 3 Buildspace Contractor 3	Home > PROJECT PEMBANGUNAN MENARA ABC > Submit Tender > Tender Rates *:	Tender	Calling Treader
Home Home Sproject Dashboard Submit Tender Cocuments	Choose File No file chosen		1 Submit Tender Rates
<b>∓</b> Forum	Project Discount Discount Percentage:	Contractor Proposal Proposed Completion Period : Month(s) Adjustment Percentage : S Adjustment Amount : RM	
			Cipitate Tender Failes Information

2. Then, the new discounted tender amount will be display.

space	=				🗖 🖓 🙆	
Contractor 3 Buildspace Contractor 3	Home > PROJECT PEMBANGUN	IAN MENARA ABC > Subm		chanents	Calling Tender	
Home Project Dashboard Submit Tender	Tender Rates (Comr Submitted Date - 11-Jun					
Documents	Attachment(s):		Tender Rates:	Print Form of Tender:		
7 Forum	Tender Amount :	RM 353,097.90				
	Discount Percentage:	10.00 %	New discount tend	der amount will be displayed here		
	Discount Amount:	RM 39,233.10				
	Proposed Completion Peri	0 Month(s)				
	Adjustment Percentage:	0.00 %				
	Adjustment Amount:	RM 0.00				



# How to compose message to client & consultant

1. Login to **BuildSpace eProject** system and select a project.

Contractor 3 Buildspace Contractor 3		Project	ts			
Buildspace Contractor 3		Projects				
		V Project	s 🖌 Sub Projects	Filter by Subsidiary		
Projects				None		v
		No.	Contract Number	Name	Status	Action(s)
		Filt	er	Filter	Filter	
		1	PTC/BLD/C126/20	PROJECT PEMBANGUNAN MENARA ABC	Calling Tender	<b>+3</b> 🔮 0
				11-Juo-2020 Malaysia , Kuala Lumpur Standard		
		2	BED /BLD/C006/20	Project CCD - 2020	Calling Tender	<b>→</b> 2 😂 0
				10-Juni 2020 Malaysia , Putrajaya Standard		
		3	BED /BLD/C005/20	Project ABCD	Calling Tender	<b>→</b> 3 🔮 0
				09-Jun-2020 Malaysia , Kusla Lumpur Standard		
		4	PTC/BLD/C125/20	Cadangan membina dan menyiapkan sebuah kompleks kilang automotif berteknologi hijau di Pekan Pahang	Calling Tender	<b>→</b> 0 🔮 0
				05-Jun-7020 Malaysia, Pahang Standard		

2. Click at Forum.

space	=		<b>-</b> 49 (2)
Contractor 3 Buildspace Contractor 3	Home > PROJECT PEMBANGUN	N MENARA ABC	Calling Tender
Buildspace Contractor 3	Project Dashboard		
			Project Information Messages
Project Dashboard	<ul> <li>Main Information</li> </ul>		
	Contract Number:	PTC/BLD/C126/20	
	Title:	PROJECT PEMBANGUNAN MENARA ABC	
∓ Forum	Address:	KUALA LUMPUR	

3. Click at +Start a new Topic to create new topic.

space	≡ <b>□</b> <sup>©</sup> (	3
Contractor 3	Home > PROJECT PEMBANGUNAN MENARA ABC > Forum > Topics	
Contractor 3 Buildspace Contractor 3	Topics + Start a new Topic	
😭 Home	There are currently no existing topics	
🐵 Project Dashboard 🗉		
🏦 Submit Tender	+ Start a new Topic	
🗁 Documents 🛛 🖻		-
🖡 Forum		

4. Fill in the Title & Post. After that, click Save. Click Add File to upload the attachment

space		🗖 🖓 🙆
Contractor 3	Home > PROJECT PEMBANGUNAN MENARA ABC > Forum > Topics > Start a new Topic	
Buildspace Contractor 3	<b>▼</b> Topics	
\land Home	All tenderers can view a public topic. Tenderer's names are invisible to each other.	×
Project Dashboard		
🛃 Submit Tender	Start a new Topic	
🗁 Documents 🔹		
📮 Forum	Architectural Drawing for Bathroom 2	
	Post *:	
	Please provide a clearer Architectural Drawing for Bathroom 2	
	Add files     O Start Upload     O Cancel upload	
	Preview File Name Size Actions	Uploaded
	Actions Size Actions	opioaded
	₹Sav	e Back

# 5. Click which file and click **Open**

^			
Name	Date modified	Туре	Size
🔄 Drawing A.dwg	15/1/2018 11:10 AM	DWG File	51 KB
Drawing A_Revised 1.dwg	15/1/2018 11:10 AM	DWG File	51 KB
Drawing A_Revised 2.dwg	15/1/2018 11:10 AM	DWG File	51 KB
🔄 Drawing B.dwg	15/1/2018 11:10 AM	DWG File	51 KB
🔄 Drawing C.dwg	15/1/2018 11:10 AM	DWG File	51 KB
🔄 Drawing D.dwg	15/1/2018 11:10 AM	DWG File	51 KB
🔄 Drawing E.dwg	15/1/2018 11:10 AM	DWG File	51 KB
🔄 Drawing F.dwg	15/1/2018 11:10 AM	DWG File	51 KB
🔄 Drawing G.dwg	15/1/2018 11:10 AM	DWG File	51 KB
🔄 Drawing H.dwg	15/1/2018 11:10 AM	DWG File	51 KB
🔄 Drawing I.dwg	15/1/2018 11:10 AM	DWG File	51 KB
🔄 Drawing J.dwg	15/1/2018 11:10 AM	DWG File	51 KB
ame: Drawing A_Revised 2.dwg			



6. Click Start Upload or Start to upload the file

Submit Tender  Cocuments  Forum	Start a new Topic Title *: Architectural Drawing for Bathroom 2 Post *: Please provide a clearer Architectural Drawing for Bathroom 2			
	Attachments:   Attachments:  Attachments:    Cancel upload   Preview  File Name	Size	Actions	Uploaded
			_	<b>#</b> Save Back

7. After upload the attachment, click Save. To remove the file click Remove

	Start a new Tonic			
•				
	Architectural Drawing for Bathroom 2			
	Post *:			
	Please provide a clearer architectural drawing			
	Attachments:			
	+ Add files Start Upload Cancel upload			
				Uploaded
	Drawing 4_0002.pdf	42.75 KB	III Delete	11-Jun-2020
				<b>≭</b> Save Back
		Start a new Topic Title *: Architectural Drawing for Bathroom 2 Post *: Please provide a clearer architectural drawing Attachments:	Start a new Topic         Title *:         Architectural Drawing for Bathroom 2         Post *:         Please provide a clearer architectural drawing         Attachments:         + Add files       © Start Uptool         Preview       File Name         Staze	Start a new Topic Title *: Architectural Drawing for Bathroom 2 Post *: Please provide a clearer architectural drawing  Attachments: Add files. @ Start Upload Preview File Name Stare

8. Once created the topic, you can click at **Notify** and automatic notify for all consultants and client

space		🗖 🥙 🙆
Contractor 3	Home > PROJECT PEMBANGUNAN MENARA ABC > Forum > Topics > Architectural Drawing for Bathroom 2	
Buildspace Contractor 3	<b>▼</b> Comments	
🕋 Home	Contractor 3 · 11 Jun 2020 2:06 PM	🚊 Private Topic
🕐 Project Dashboard 🛛	Architectural Drawing for Bathroom 2	
1 Submit Tender	Please provide a clearer architectural drawing	
🗁 Documents 🛛	Attachment(s)	
7 Forum	Click at the file name to download attachment	
	● Comment E <sup>i</sup> Ed. P Notify	



9. If the client/ consultant reply, you can click into the Topic/ Comments

space		≡	<b>-</b> 4 (2)
Contractor 3 Buildspace Contractor 3		Home > PROJECT PEMBANGUNAN MENARA ABC > Forum > Topics	
		Topics	+ Start a new Topic
		Search: Filter Q Clear Search	
	ø		
		Contractor 3 · 11 Jun 2020 2:06 PM	🙆 Private Topic
	۵	Architectural Drawing for Bathroom 2	<b>–</b>
	•	Please provide a clearer architectural drawing	
		Comment     You can view all replies here	

10. Once opened, you will be able to see the comment.

space	≡	🔲 🗳 (	<b>②</b>
Contractor 3	Home > PROJECT PEMBANGUNAN MENARA ABC > Forum > Topics > Architectural Drawing for Bathroom 2		
Contractor 3 Buildspace Contractor 3	Architectural Drawing for Bathroom 2		- 1
😤 Home	Please provide a clearer architectural drawing		
🕐 Project Dashboard 🔹	Attachment(s) Draning 4_0002.pdf		
🔹 Submit Tender	orinnig "Concipae		
🗁 Documents 🔹			- 1
Forum	Comment Of Edit & Notify  Anonymous Client + 11 Jun 2020 2:11 PM  Vou can have a look at the files attached.  Attachment(s)  Drawing 2,0001.pdf  Drawing 1,0000.pdf  Drawing 1,0000.pdf  Comment  Comment		]



# You can purchase our BQ system called "BuildSpace Pro" at as low as *RM 500/month*, so that you can download the BQ



and price it at your own software. Keeping all historical tender rates and many more functions like below;

Costing Library		Tendering Stage			Construction Stage			
as et ✓ Up us Qu ✓ Lir "S	r <u>es</u> eeping resources' rates such 5 material, labour, plant &	Fea √ √ √ √ √ √	Tendering StageturesDirect import from BuildSpace fileImport from spreadsheet/scanningManual key in item descriptionImport rates from "Schedule ofRates"Project analyzer function to autogenerate the following reports> Auto grouping items by trades> Auto generate list of resourcestogether with total quantities& costs for each resourceMulti-level mark up functions suchas at element, item or trade levelCreate sub packages or subcontractor BQ> Auto sorting the BQ itemsbased on sub contractor'spackage> Sub contractors tender	Fea ✓ ✓	Construction Stage         tures         Re-use BQ for progress claim         Multiple types of claim reports         format         Contract/Sub       Contract         management         - Claim certificate         - Variation order         - Material On Site         - Advance payment         - Kong Si Kong         - Work On Behalf         - Purchase on behalf         - etc         Final account / re-measurement         Prepare schedule of activities         > Bill items directly linked to         each activity and claim			
da sta ✓ Ke fro re ✓ Au es ch ✓ Th re	its entralized & sharing cost ata among the relevant affs eeping all historical rates om suppliers at different egions utomatic update the cost stimate whenever there's a nanges of resources' rates ne management can easily etrieve the cost data from nywhere at anytime	Ben ✓ ✓ ✓ ✓	comparison report <b>refits</b> Speed up tendering process Pricing tender more strategically & accurately Eliminate checking arithmetic error process Easily apply mark up for over head & profit Easily extract resources' quantity & cost Easily extract BQ items for sub contractor to quote Easily printout costing report Increasing the tender awarding chances	Ben ✓ ✓ ✓ ✓	<ul> <li>Cash flow projection</li> <li>Generate S-Curve</li> <li>Generate Gantt chart</li> <li>Closely monitor the project's claim</li> <li>To view all the related claims at a glance</li> <li>Easily take over &amp; follow up exstaff's task</li> <li>Easily control the sub contractor's claim</li> <li>To prevent over claim by sub contractors</li> <li>Easily printout progress claim &amp; sub contractor's claim reports</li> <li>All project costing are properly recorded</li> </ul>			

Should you require any further assistance, please submit your enquiries at support.buildspace.my - 28 -