



# BUILDSPACE PRO

*For Consultant/Contractor*

Change Password

Powered by:



**GLOBAL PCK SOLUTIONS SDN BHD** (973124-T)

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Website: [www.BuildSpace.my](http://www.BuildSpace.my)

**(BuildSpace Version 3.2)**

**Last updated: 24/9/2020**

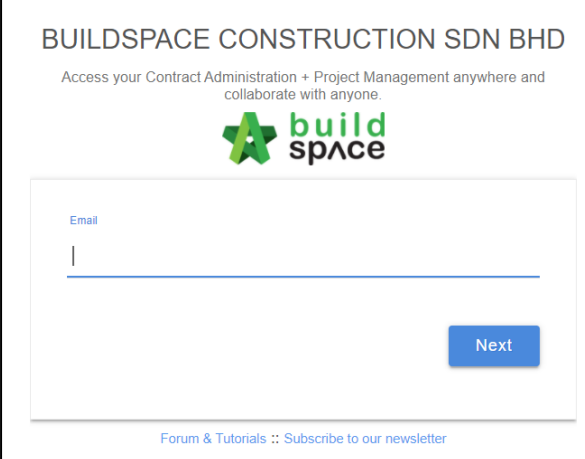
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## Change Password

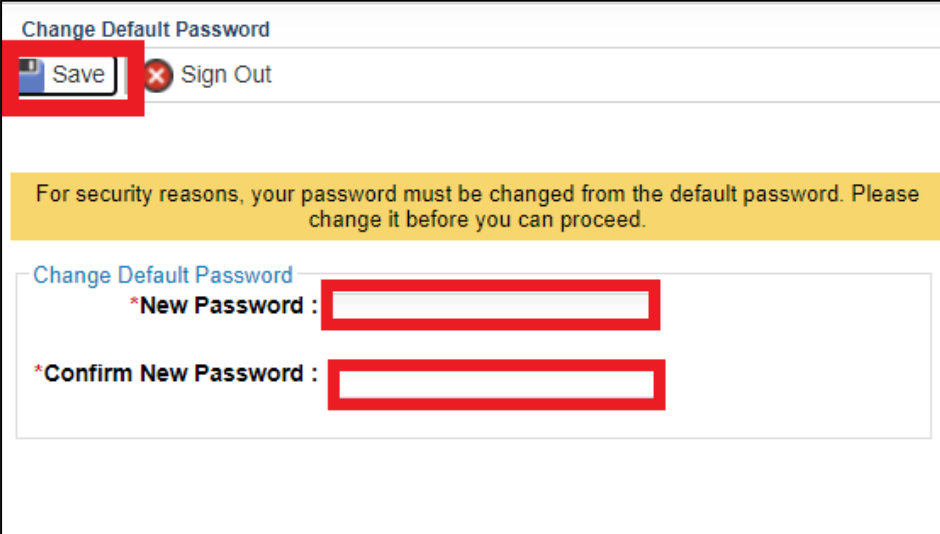
1. Login to **BuildSpace** Pro by key in your **registered email** and the **default password**.

**Notes: Default password: 123456**



The image shows the BuildSpace login page. At the top, it says "BUILDSPACE CONSTRUCTION SDN BHD" and "Access your Contract Administration + Project Management anywhere and collaborate with anyone." Below this is the BuildSpace logo. There is a large input field for "Email" with a cursor inside. To the right of the input field is a blue "Next" button. At the bottom, there is a link that says "Forum & Tutorials :: Subscribe to our newsletter".

2. For first time login, user will encounter this pop-out box to change to their new password. Fill in new password and then click **"Save"**.



The image shows a "Change Default Password" pop-out box. At the top, there is a title bar with the text "Change Default Password". Below the title bar, there are two buttons: "Save" (highlighted with a red box) and "Sign Out" (with a red 'X' icon). Below the buttons, there is a yellow message box that says "For security reasons, your password must be changed from the default password. Please change it before you can proceed." Below the message box, there is a section titled "Change Default Password" with two input fields: "\*New Password :" and "\*Confirm New Password :". Both input fields are highlighted with red boxes.