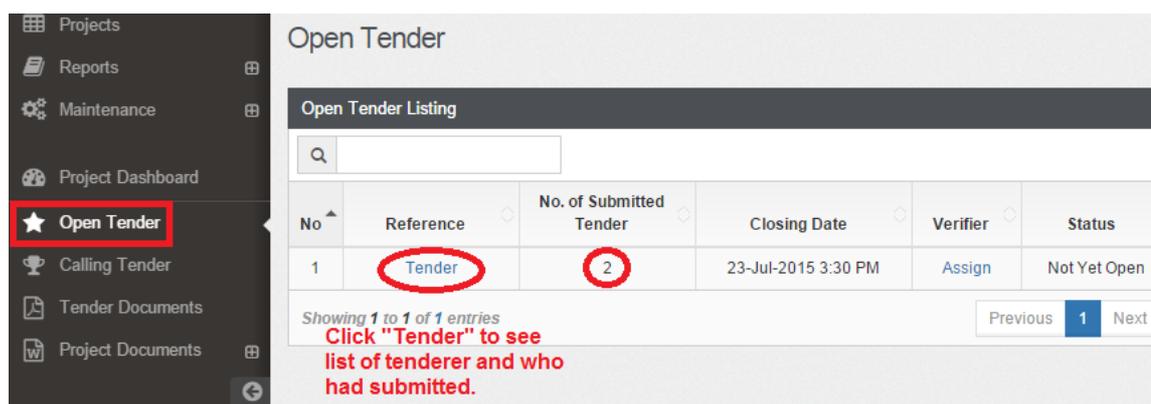


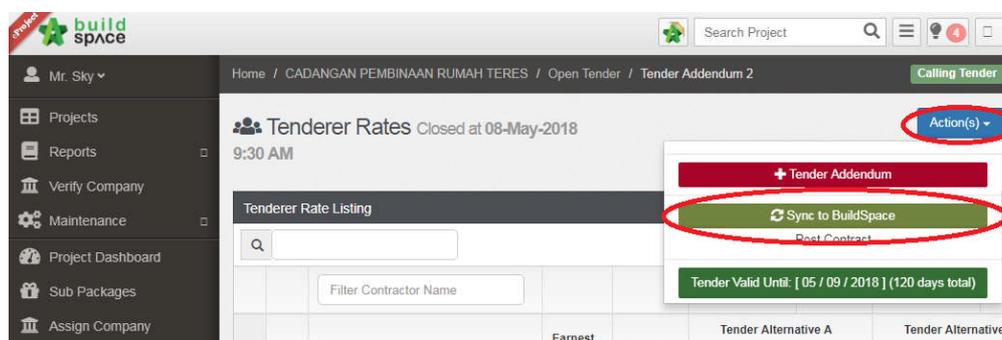
## How to import tenderers' rates

**Note: Only "Editor" can do this and for BU or GCD (if a project have assigned GCD) only.**

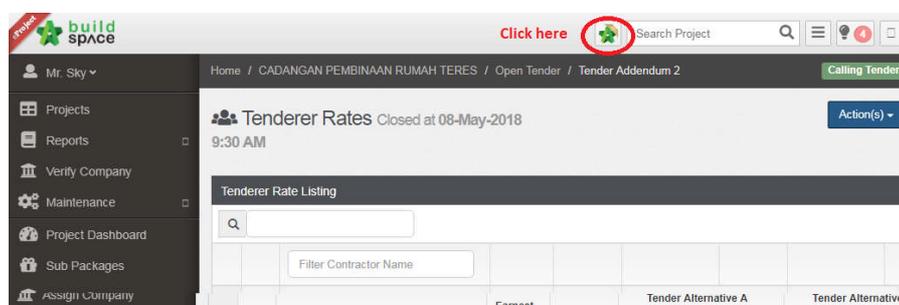
1. Login to eTender system and open a project. Click at **"Open Tender"** menu and then click at **"Tender"**.



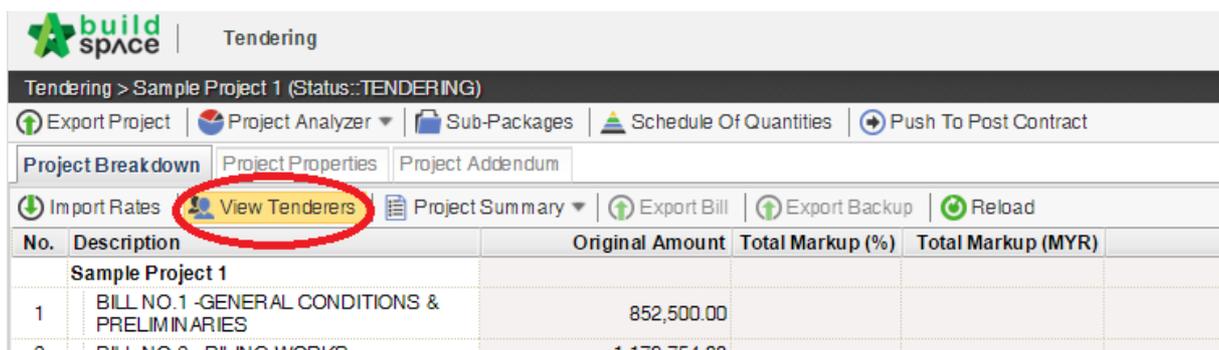
2. Click at **"Action(s)"**, then follow by **"Sync to BuildSpace"** to import all tenderers' rates into BQ system.



3. Click at **"BuildSpace Pro"** icon to access to BQ system. It will auto open the project's BQ.



4. Click at “View Tenderer” to see the tenderer’s rates.



No.	Description	Original Amount	Total Markup (%)	Total Markup (MYR)
<b>Sample Project 1</b>				
1	BILL NO.1 -GENERAL CONDITIONS & PRELIMINARIES	852,500.00		
2	BILL NO.2 -BILLING WORKS	1,170,754.88		

**Note: You can learn some of important tutorials;**

- a) Search historical rates <http://forum.buildspace.my/viewtopic.php?f=21&t=121>
- b) Rates rationalization <http://forum.buildspace.my/viewtopic.php?f=21&t=60>
- c) Print Tender Reports <http://forum.buildspace.my/viewtopic.php?f=24&t=51>
- d) Post Contract <http://forum.buildspace.my/viewforum.php?f=23>