

How to import tenderers' rates

Note: Only "Editor" can do this and for BU or GCD (if a project have assigned GCD) only.

1. Login to eTender system and open a project. Click at "**Open Tender**" menu and then click at "**Tender**".

⊞	Projects		Open Tender										
8	Reports	æ	opon										
¢\$	Maintenance	æ	Open Tender Listing										
6 26	Project Dashboard		Q										
*	Open Tender	R	No	Reference	No. of Submitted Tender	Closing Date	Verifier 🔆	Status					
Ŧ	Calling Tender		1	Tender	2	23-Jul-2015 3:30 PM	Assign	Not Yet Open					
L) M	Tender Documents Project Documents	ŧ	Showing 1 to 1 of 1 entries Click "Tender" to see Previous 1 Next list of tenderer and who had submitted. Ist of tenderer 1 Next										
		G											

2. Click at "Action(s)", then follow by "Sync to BuildSpace" to import all tenderers' rates into BQ system.

Space Space					*	Search Project	Q ≡ 90 □		
💄 Mr. Sky 🛩		Home / CADANGAN PEMBINAAN RUMAH TERES / Open Tender / Tender Addendum 2						Addendum 2	Calling Tender
Projects		Solution States Closed at 08-May-2018 9:30 AM							Action(s) -
Reports	в								
Verify Company		+ Tender Addendum							
😂 Maintenance	ΪÊ.	Tenderer Rate Listing 2 Sync to BuildSpace						uildSpace	
Project Dashboard		Q Post Contract							otract
🛗 Sub Packages				Filter Contractor Name				Tender Valid Until: [05/09	/ 2018] (120 days total)
🏛 Assign Company			No	Name		Earnest	Romarks	Tender Alternative A	Tender Alternative

3. Click at "BuildSpace Pro" icon to access to BQ system. It will auto open the project's BQ.

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Visit our forum & tutorials at http://forum.buildspace.my - 1 -



4. Click at "View Tenderer" to see the tenderer's rates.

	space Tendering								
Tendering > Sample Project 1 (Status::TENDERING)									
() E	🕞 Export Project 🔮 Project Analyzer 🔻 🕋 Sub-Packages 🚖 Schedule Of Quantities 📀 Push To Post Contract								
Proj	Project Breakdown Project Properties Project Addendum								
(1) In	🕘 Import Rates 🔔 View Tenderers) 🖹 Project Summary 💌 🎧 Export Bill 🆙 Export Backup 🛛 🞯 Reload								
No.	Description	Original Amount	Total Markup (%)	Total Markup (MYR)					
	Sample Project 1								
1	BILL NO.1 -GENERAL CONDITIONS & PRELIMINARIES	852,500.00							
2		1 170 754 00							

Note: You can learn some of important tutorials;

- a) Search historical rates http://forum.buildspace.my/viewtopic.php?f=21&t=121
- b) Rates rationalization http://forum.buildspace.my/viewtopic.php?f=21&t=60
- c) Print Tender Reports http://forum.buildspace.my/viewtopic.php?f=24&t=51
- d) Post Contract http://forum.buildspace.my/viewforum.php?f=23