



BUILDSPACE PRO

For Contractor

Import Project (ebq file
format)

Powered by:



GLOBAL PCK SOLUTIONS SDN BHD (973124-T)

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(BuildSpace Version 3.2)

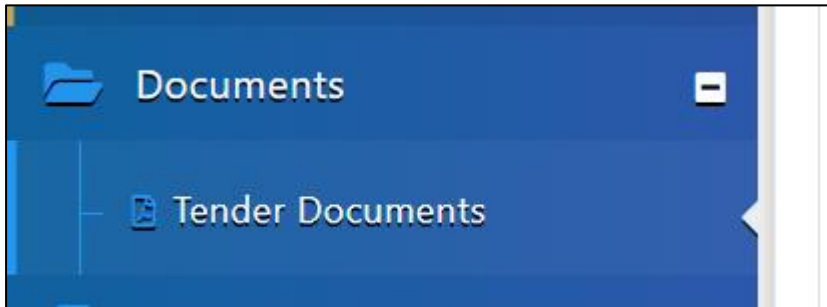
Last updated: 25/9/2020

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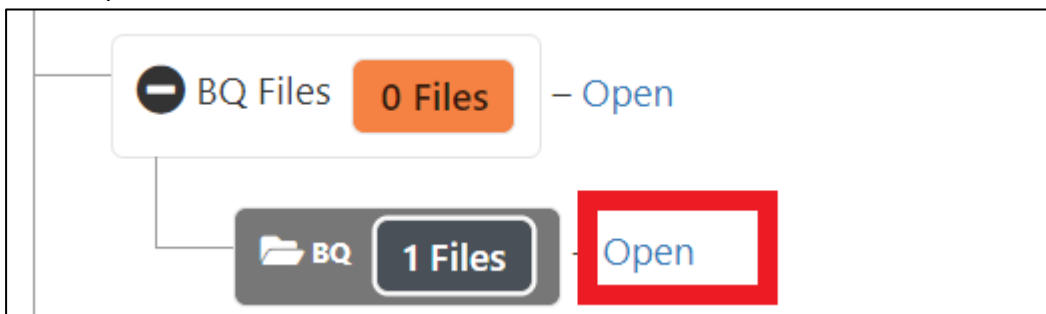
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Download EBQ

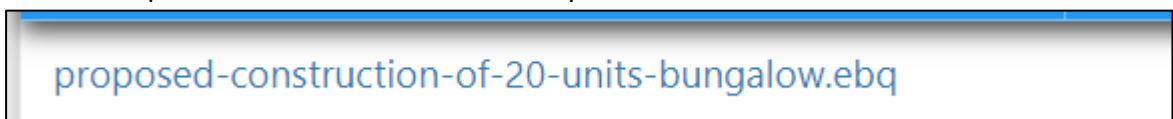
1. Login to client's eproject server
2. Click into Tendering project
3. Click "Documents" and click "Tender Documents"



4. Click "Open"



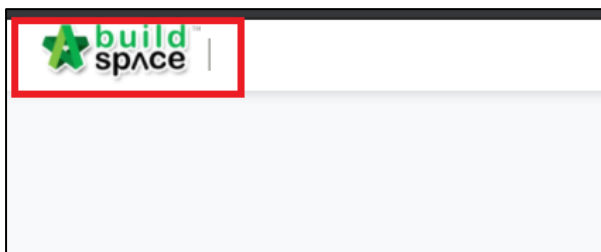
5. Click the bq file to download to own desktop



Import EBQ File into BuildSpace Pro

Notes: This task can only be applied to the user who has **BuildSpace Pro** account.

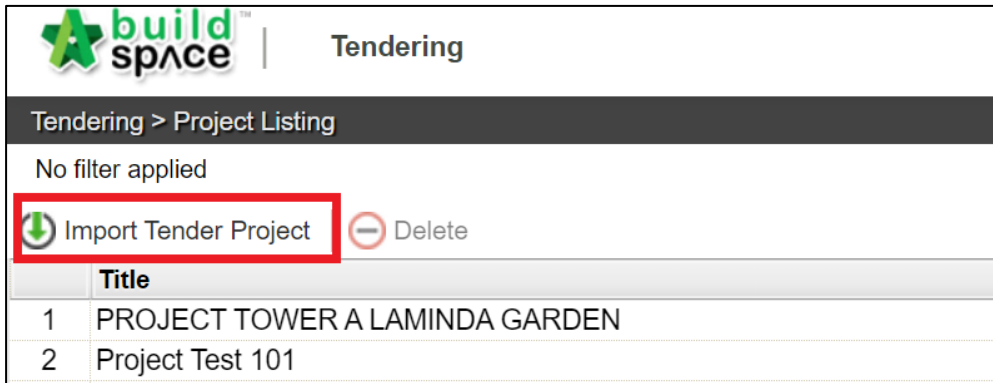
1. Once received the **ebq file**, login to **BuildSpace Pro** and click at the **BuildSpace** Logo to view the modules.



2. Click at **"Tendering Module"**.



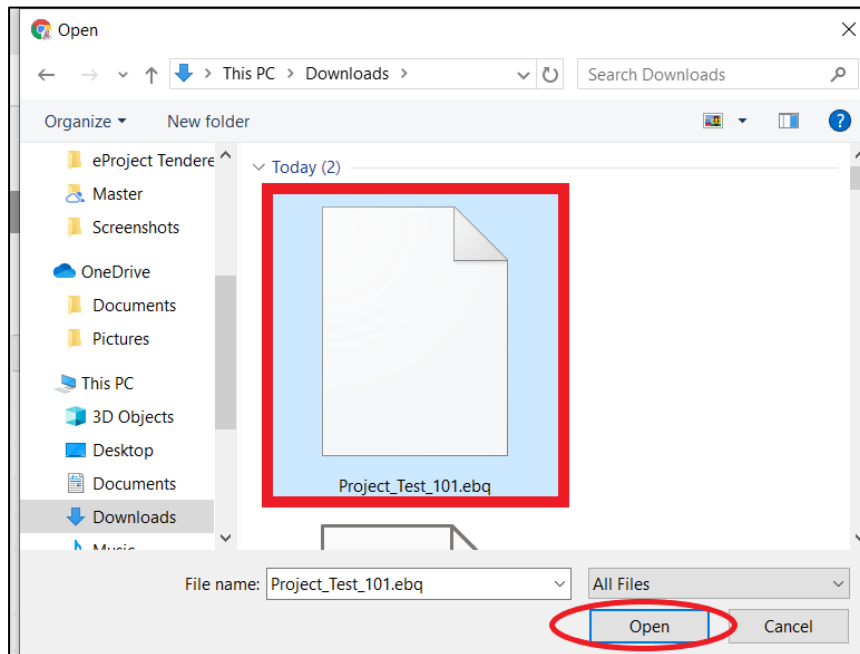
3. Click at **“Import Tender Project”**.



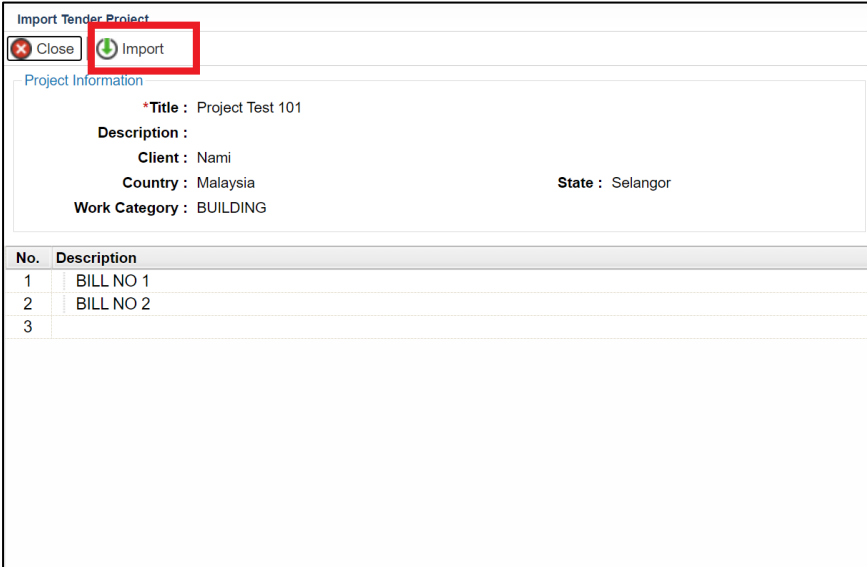
4. Click **“Select EBQ File”** to select ebq file from your device.



- Choose ebq file from your device and click “Open”.



- Then, click “Import”.



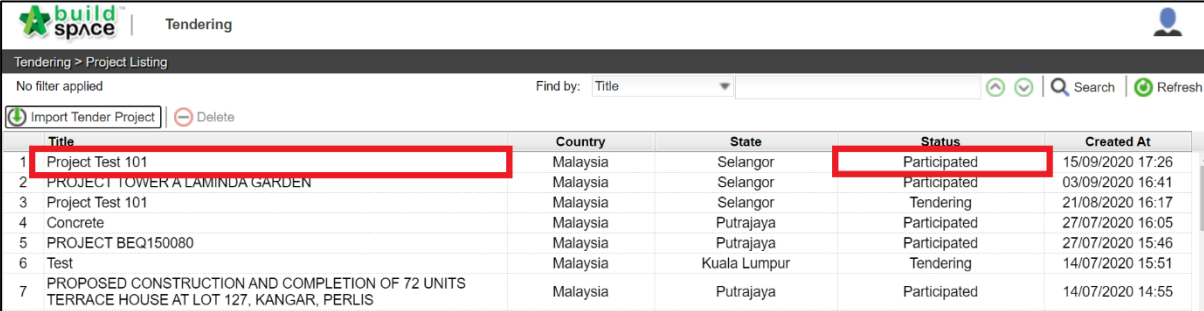
The screenshot shows the 'Import Tender Project' form. At the top, there are 'Close' and 'Import' buttons, with the 'Import' button highlighted by a red rectangle. Below the buttons is the 'Project Information' section, which contains the following details:

- Title :** Project Test 101
- Description :**
- Client :** Nami
- Country :** Malaysia
- State :** Selangor
- Work Category :** BUILDING

Below the project information is a table with the following data:

No.	Description
1	BILL NO 1
2	BILL NO 2
3	

7. The imported project will appear at the top of the project listing with its status showing “Participated”.



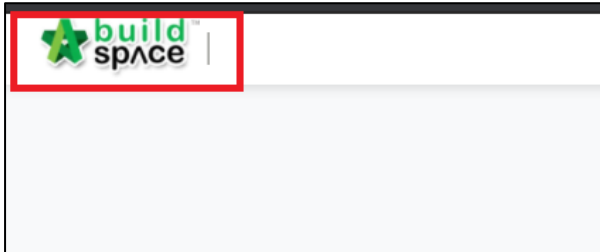
	Title	Country	State	Status	Created At
1	Project Test 101	Malaysia	Selangor	Participated	15/09/2020 17:26
2	PROJECT TOWER A LAMINDA GARDEN	Malaysia	Selangor	Participated	03/09/2020 16:41
3	Project Test 101	Malaysia	Selangor	Tendering	21/08/2020 16:17
4	Concrete	Malaysia	Putrajaya	Participated	27/07/2020 16:05
5	PROJECT BEQ150080	Malaysia	Putrajaya	Participated	27/07/2020 15:46
6	Test	Malaysia	Kuala Lumpur	Tendering	14/07/2020 15:51
7	PROPOSED CONSTRUCTION AND COMPLETION OF 72 UNITS TERRACE HOUSE AT LOT 127, KANGAR, PERLIS	Malaysia	Putrajaya	Participated	14/07/2020 14:55

Notes: The pricing can be done using the same steps as the [Main Tender Pricing](#)

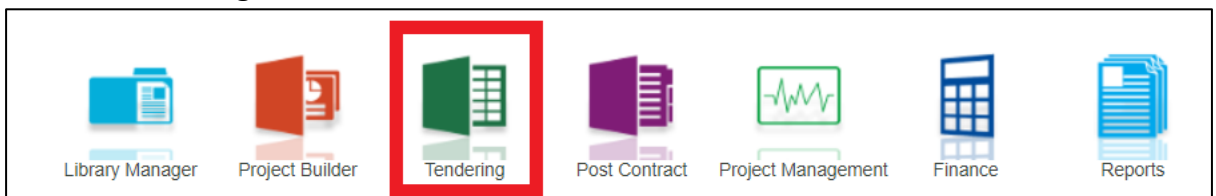
Import Addendum

Similar steps will be conducted to download the ebq file

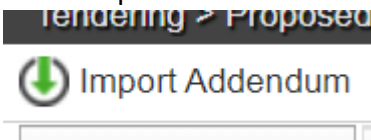
1. Once received the **ebq file**, login to **BuildSpace Pro** and click at the **BuildSpace** Logo to view the modules.



2. Click at **“Tendering Module”**.



3. Click into the existing project already imported,
4. Click **“Import Addendum”**



5. Click **“Select EBQ file”** to select from own desktop



6. Select file and Click **“Import”**