Powered by:

PCK

GLOBAL PCK SOLUTIONS SDN BHD (973124-T)
3-2 Jalan SU 1E, Persiaran Sering Ukay 1
Sering Ukay, 68000 Ampang, Selangor, Malaysia
Tel :+603-41623698   Fax :+603-41622698
Email: info@pck.com.my
Website: www.BuildSpace.my

List of Tenderer Form

(BuildSpace Version 2.3)

Last updated: 13/10/2020

For Admin & Normal User

List of Tenderer Form

Note: Only "Editor" of project edits List of Tenderer form.

1. Once Rec. of Tenderer form is submitted and approved, a new tab **"List of Tenderers"** will be created automatically. Click at **"List of Tenderer"**.
   Note: All information is carried forward from rec. of tenderer, user still can edit project information.

2. User can assign verifier/approval person for approval process before submitting the form.

3. User can **"Delete"** contractor that recommended from previous stage *(Rec. of Tenderer)* or click **"Assign User"** to **add** new contractor. Besides, user also can **put some remark** for each contractor.

4. Tick to select contractor, then click "**Save**".

5. The new added contractor's name will be display in blue colour. If user wants to re-assign deleted contractor, click **Re-enable**.

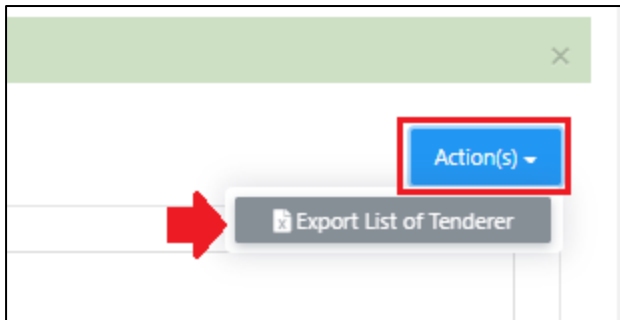6. After finalised the list of tenderer form, click **Submit** to submit the form for approval process.

7. To export the List of Tenderer, click **"Action"** and then click **"Export List of Tenderer"**. Export file in excel format.

Note: Consultant who prepared tender document will receive notification after list of tenderer form is submitted.