Powered by:

Respond to Account

Code Setting Approval

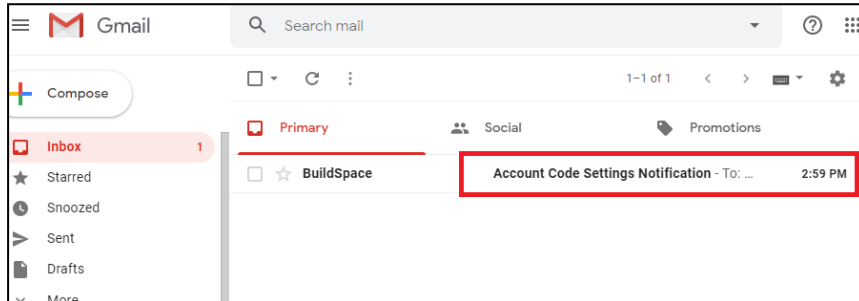### For Admin / Normal User

(BuildSpace Version 2.3)

Last updated: 13/10/2020

Respond Verification for Contract Approval Form

Note: System will send email notification to selected verifier once Contract Approval Form is submitted.
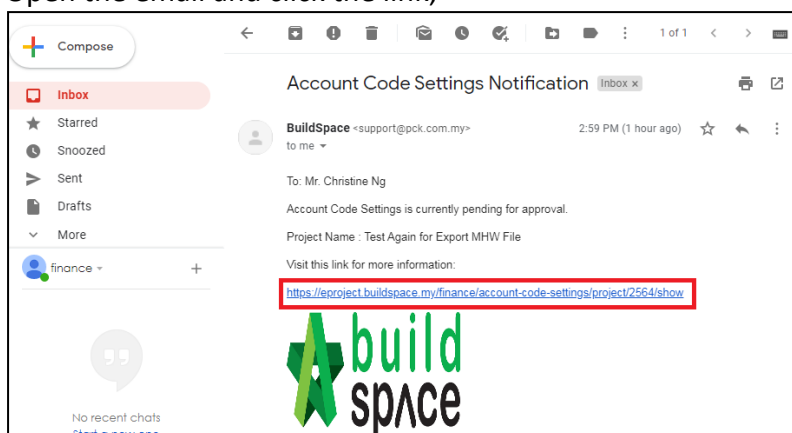
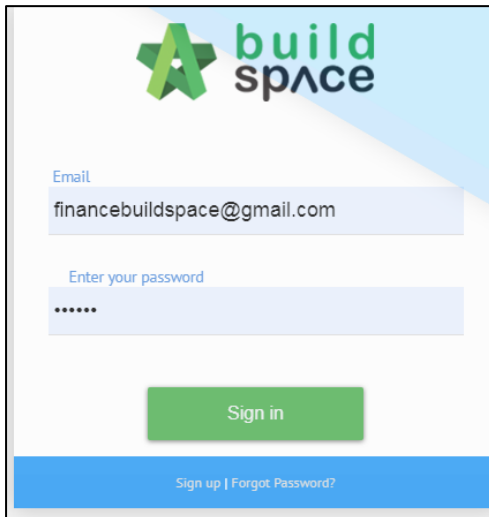1. The verifier will receive email notification like below;

Or the verifier can login into system and access to Finance Module "Account Code Settings" to check Contract Approval Form that pending for their approval.

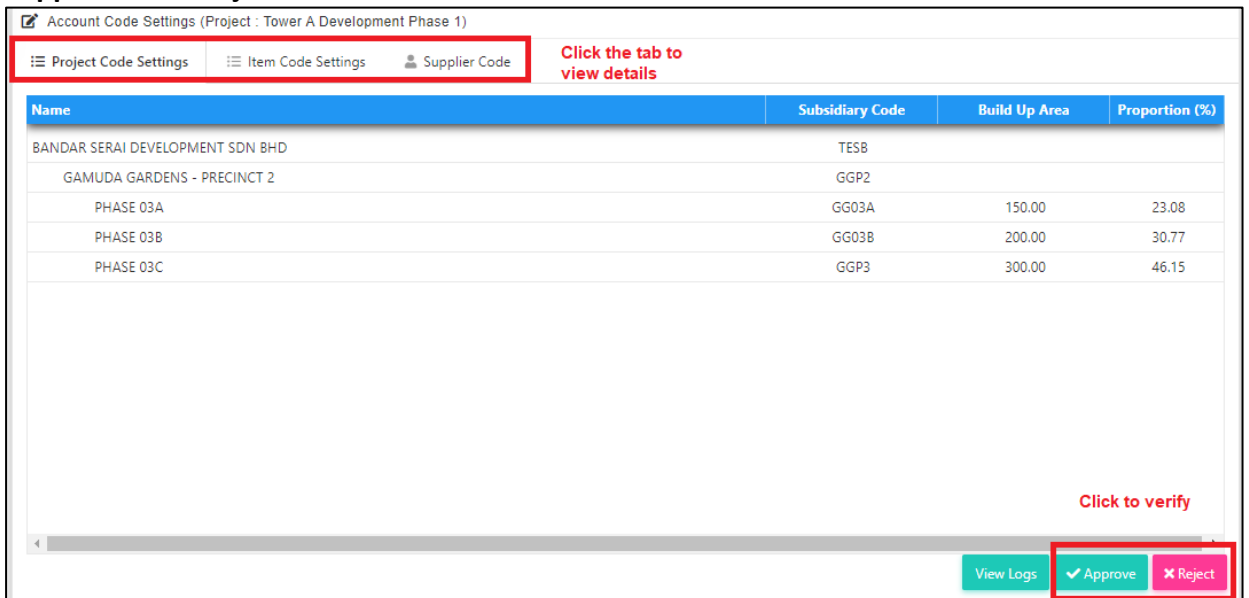| No.	Contract Number	Title	Status	Company
	filter column...	filter column...		filter column...
1	TESB/MBW/C001/20	Project AAA - 2020	Approved	BANDAR SERAI DEVELOPMENT SDN BHD
2	TESB/MBW/C002/20	Project AAB - 2020	Approved	BANDAR SERAI DEVELOPMENT SDN BHD
3	TESB/MBW/C003/20	Project AAC - 2020	Approved	BANDAR SERAI DEVELOPMENT SDN BHD
4	TESB/MBW/C004/20	Project ABB - 2020	Approved	BANDAR SERAI DEVELOPMENT SDN BHD
5	TESB/MBW/C005/20	Project ABA - 2020	Approved	BANDAR SERAI DEVELOPMENT SDN BHD
6	TESB/MBW/C006/20	Project ABC - 2020	Approved	BANDAR SERAI DEVELOPMENT SDN BHD
7	BS01/MBW/C001/20	Project AAD - 2020	Approved	Gamuda Land (Kemuning) Sdn Bhd
8	TESB/MBW/C007/20	Project AAE - 2020	Approved	BANDAR SERAI DEVELOPMENT SDN BHD
9	TESB/MBW/C008/20	Project AAAA	Approved	BANDAR SERAI DEVELOPMENT SDN BHD
10	TESB/MBW/C009/20	Project BAA - 2020	Approved	BANDAR SERAI DEVELOPMENT SDN BHD
11	TESB/MBW/C010/20	Tower A Development Phase 1	Pending for Approval	BANDAR SERAI DEVELOPMENT SDN BHD
12	BS01/MBW/C002/20	KK257 - CO4 (Test)	Open	Gamuda Land (Kemuning) Sdn Bhd

2. Open the email and click the link;

3. Login to **BuildSpace eProject**;

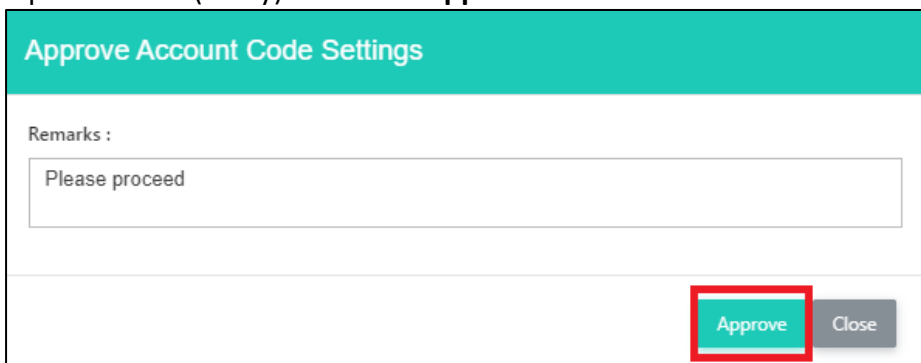
4. Can click at tab to View **"Item Code Settings"** and **"Supplier Code".** Then click "**Approve**" or "**Reject**" the form.

5. Input remarks (if any) and click **"Approve"** button.