



## Respond to Account Code Setting Approval

For Admin / Normal User

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**GLOBAL PCK SOLUTIONS SDN BHD** (973124-T)

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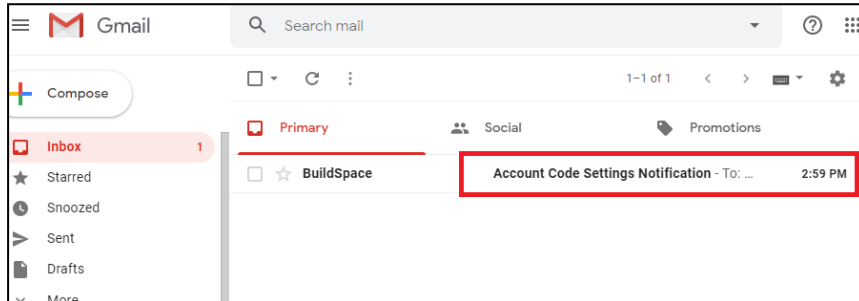
(BuildSpace Version 2.3)

Last updated: 13/10/2020

## Respond Verification for Contract Approval Form

**Note: System will send email notification to selected verifier once Contract Approval Form is submitted.**

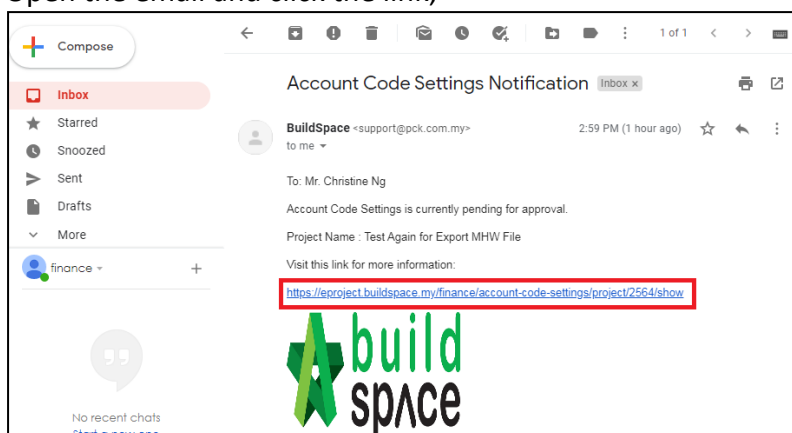
1. The verifier will receive email notification like below;



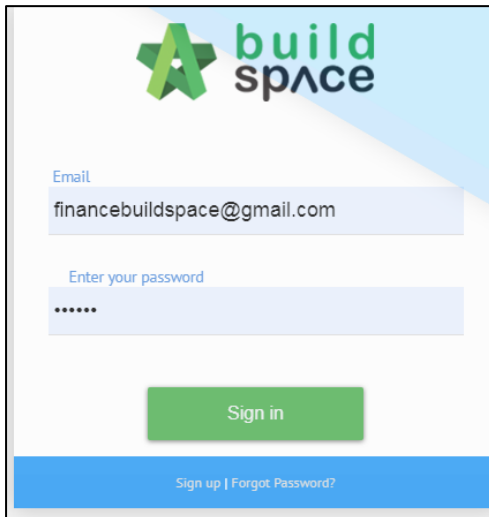
Or the verifier can login into system and access to Finance Module “Account Code Settings” to check Contract Approval Form that pending for their approval.

No.	Contract Number	Title	Status	Company
1	TESB/MBW/C001/20	Project AAA - 2020	Approved	BANDAR SERAI DEVELOPMENT SDN BHD
2	TESB/MBW/C002/20	Project AAB - 2020	Approved	BANDAR SERAI DEVELOPMENT SDN BHD
3	TESB/MBW/C003/20	Project AAC - 2020	Approved	BANDAR SERAI DEVELOPMENT SDN BHD
4	TESB/MBW/C004/20	Project ABB - 2020	Approved	BANDAR SERAI DEVELOPMENT SDN BHD
5	TESB/MBW/C005/20	Project ABA - 2020	Approved	BANDAR SERAI DEVELOPMENT SDN BHD
6	TESB/MBW/C006/20	Project ABC - 2020	Approved	BANDAR SERAI DEVELOPMENT SDN BHD
7	BS01/MBW/C001/20	Project AAD - 2020	Approved	Gamuda Land (Kemuning) Sdn Bhd
8	TESB/MBW/C007/20	Project AAE - 2020	Approved	BANDAR SERAI DEVELOPMENT SDN BHD
9	TESB/MBW/C008/20	Project AAAA	Approved	BANDAR SERAI DEVELOPMENT SDN BHD
10	TESB/MBW/C009/20	Project BAA - 2020	Approved	BANDAR SERAI DEVELOPMENT SDN BHD
11	TESB/MBW/C010/20	Tower A Development Phase 1	Pending for Approval	BANDAR SERAI DEVELOPMENT SDN BHD
12	BS01/MBW/C002/20	KK257 - CO4 (Test)	Open	Gamuda Land (Kemuning) Sdn Bhd

2. Open the email and click the link;

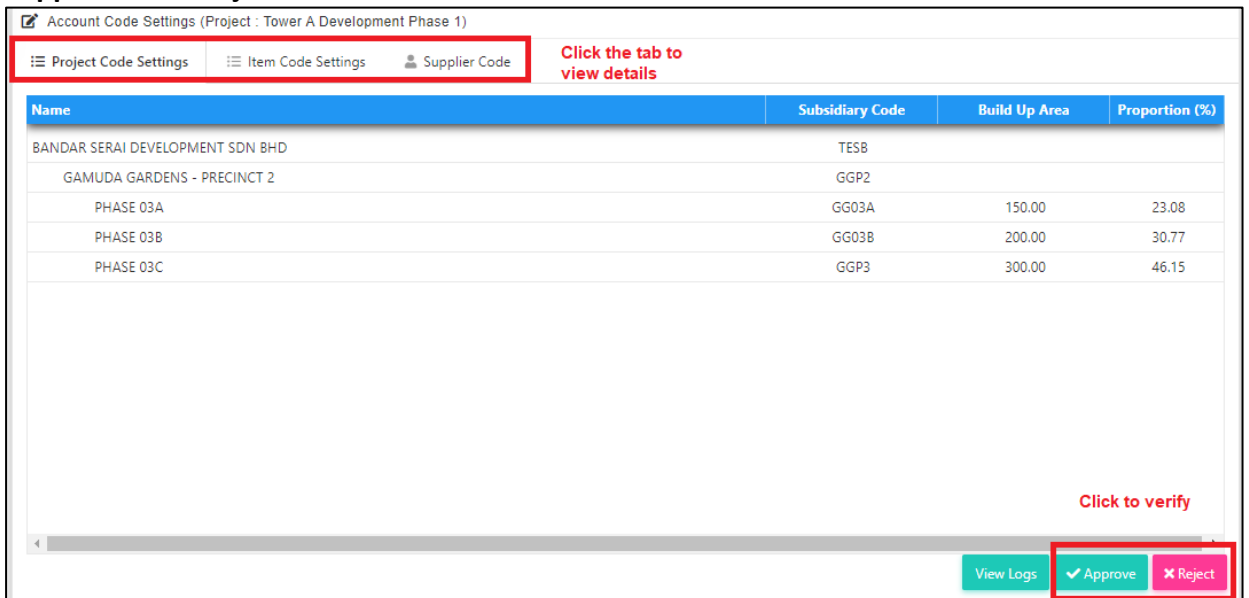


3. Login to **BuildSpace eProject**;



The login page features the BuildSpace logo at the top. Below it, there is an email input field containing 'financebuildspace@gmail.com' and a password input field with six dots. A green 'Sign in' button is centered below the fields. At the bottom, there are links for 'Sign up' and 'Forgot Password?'.

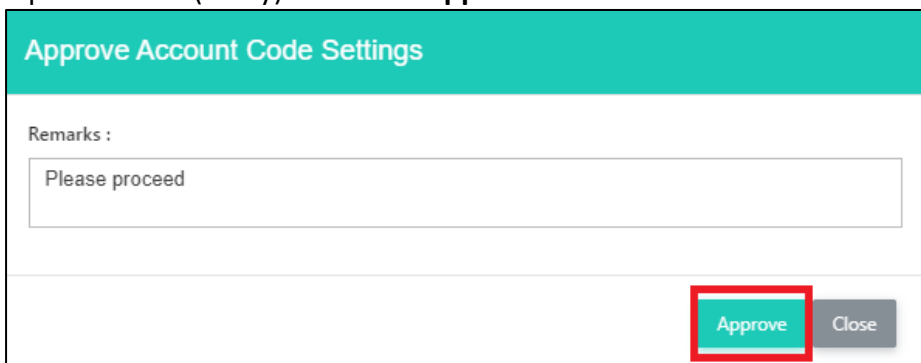
4. Can click at tab to View **“Item Code Settings”** and **“Supplier Code”**. Then click **“Approve”** or **“Reject”** the form.



The interface shows 'Account Code Settings (Project : Tower A Development Phase 1)'. It has three tabs: 'Project Code Settings', 'Item Code Settings', and 'Supplier Code'. The 'Supplier Code' tab is selected and highlighted with a red box. A red text prompt says 'Click the tab to view details'. Below the tabs is a table with columns: Name, Subsidiary Code, Build Up Area, and Proportion (%). The table lists several entries, including 'BANDAR SERAI DEVELOPMENT SDN BHD' and 'GAMUDA GARDENS - PRECINCT 2' with its phases. At the bottom right, there is a 'Click to verify' link and a row of buttons: 'View Logs', 'Approve', and 'Reject'. The 'Approve' and 'Reject' buttons are highlighted with a red box.

Name	Subsidiary Code	Build Up Area	Proportion (%)
BANDAR SERAI DEVELOPMENT SDN BHD	TESB		
GAMUDA GARDENS - PRECINCT 2	GGP2		
PHASE 03A	GG03A	150.00	23.08
PHASE 03B	GG03B	200.00	30.77
PHASE 03C	GGP3	300.00	46.15

5. Input remarks (if any) and click **“Approve”** button.



The dialog box is titled 'Approve Account Code Settings'. It has a 'Remarks :' label and a text input field containing 'Please proceed'. At the bottom right, there are two buttons: 'Approve' (highlighted with a red box) and 'Close'.