



BUILDSPACE EPROJECT

For Project Team Member

Respond to Request for
Information Form

Powered by:



GLOBAL PCK SOLUTIONS SDN BHD (973124-T)

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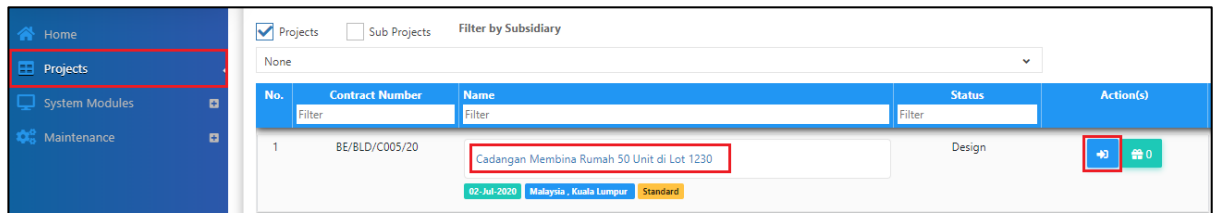
Website: www.BuildSpace.my

(BuildSpace Version 2.3)

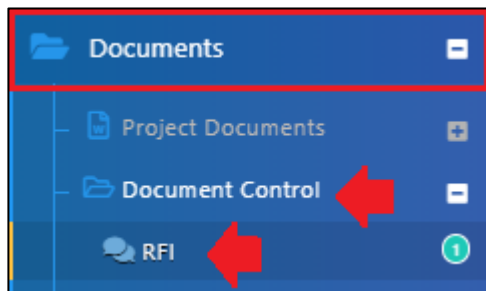
Last updated: 13/10/2020

Respond to Request for Information Form

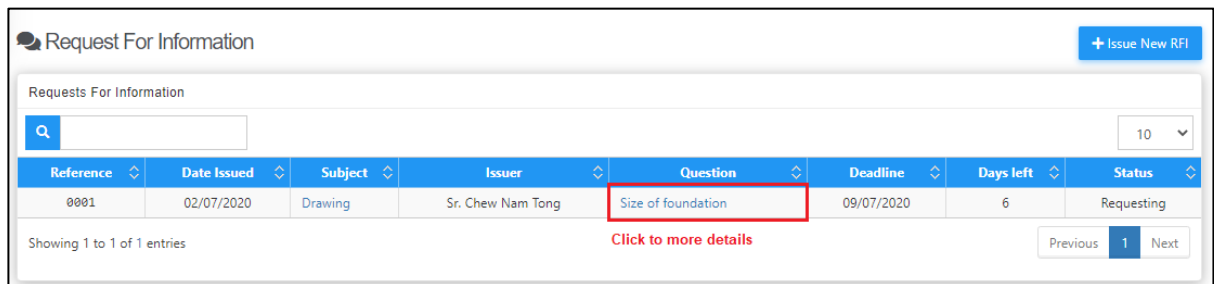
1. Login **BuildSpace eProject** system and click **“Project”** and then click **“Project Title”** or click **“Open Project”**



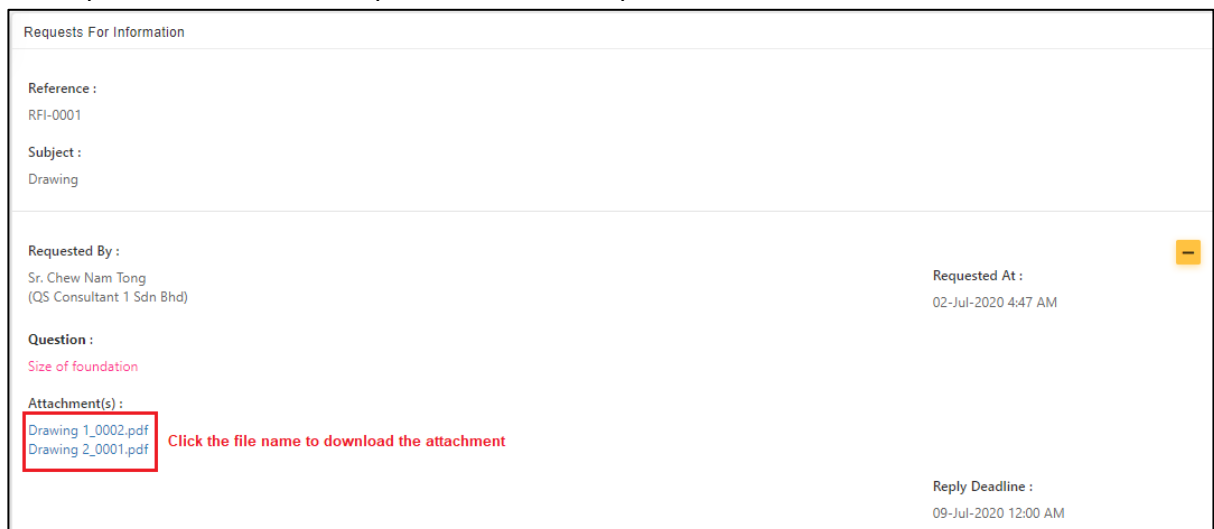
2. Click **“Documents”**, choose **“Document Control”** and select **“RFI”**



3. Click at the **RFI Subject** to see more details



4. Responded can view the question before respond and can download the attachment



5. Can type any comment for the question and can attach the file (If required) and click reply.

Response *:

Type any comment

Attachment(s):

+ Add files... Start Upload Cancel upload

To upload the attachment

Preview	File Name	Size	Actions	Uploaded
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Cost Impact :
 No Yes

Schedule Impact :
 No Yes **Tick if RFI effected the cost or schedule**

Select Verifiers:

Nor Fatin Izzati Binti Yusop

Ar. Chan Kok Keong

None

Nor Fatin Izzati Binti Yusop

Ar. Chan Kok Keong

Select which person as a verifier

Click "-" to remove the verifier

Click "+" to add the verifier

Reply Back

6. Once replied, the system will pop out a message (in green colour) to notify the user that the reply message has been posted.

