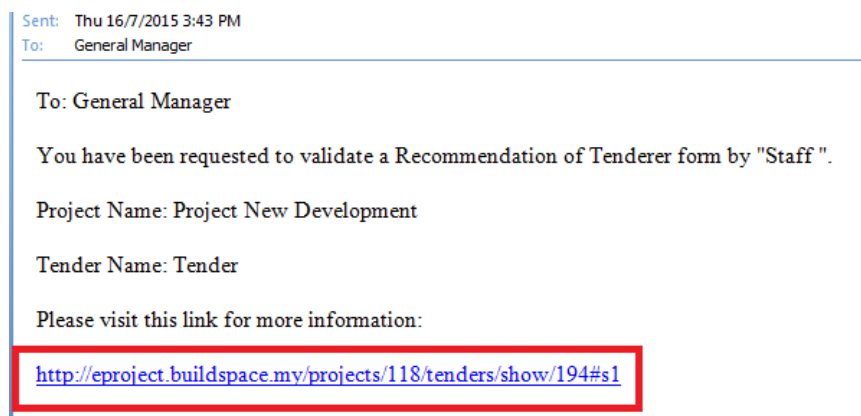
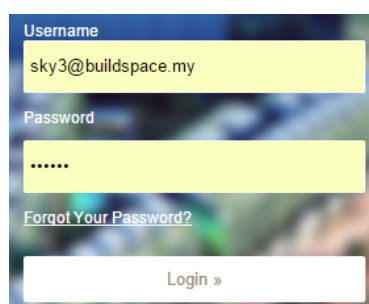


How to verify a form

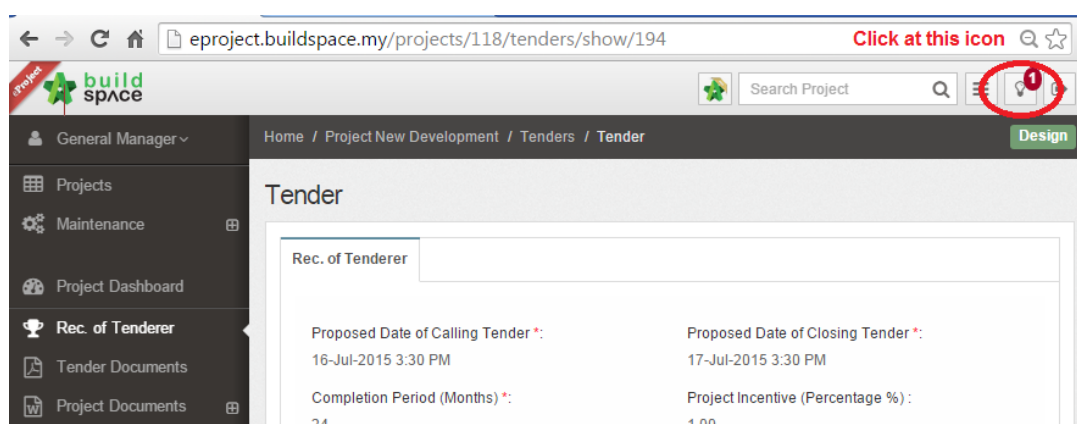
1. Every time if request to verify a form, the verifier will receive an email notification. Open email and then **click the link**.



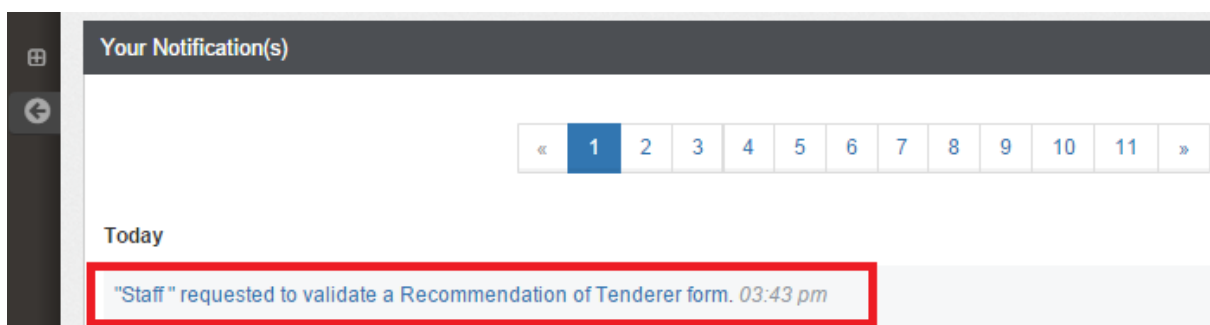
2. Key in your email address and password. Then click login.



3. You will divert to the form that need your verification. Otherwise, you can click at **“Notification”** icon to see the system notification and click the link to open the form.



4. Click the message/link and it will open the form that need your verification.



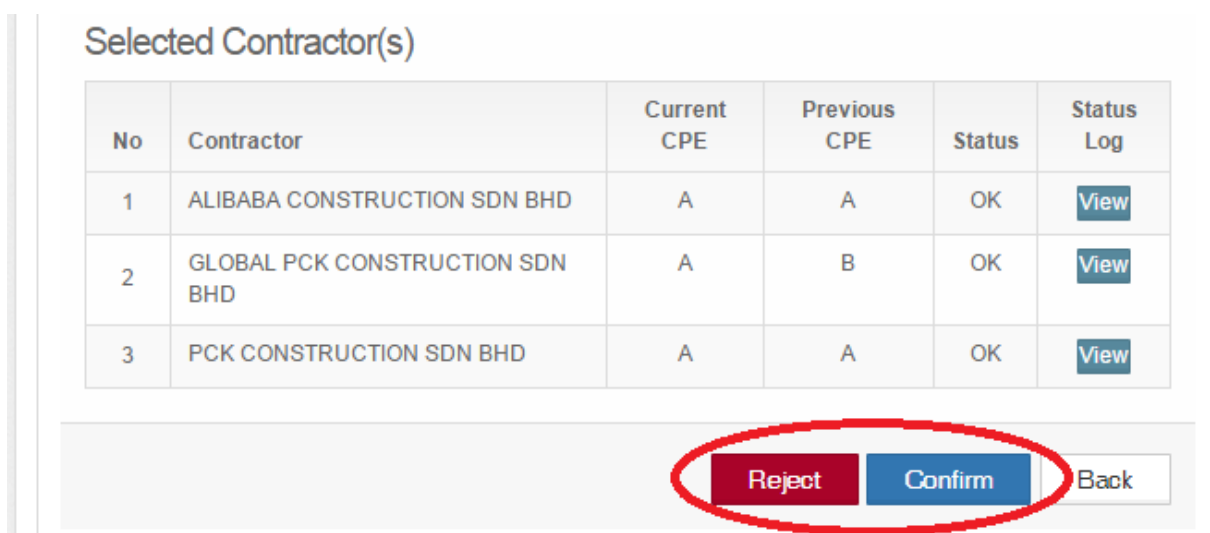
Your Notification(s)

« 1 2 3 4 5 6 7 8 9 10 11 »

Today

"Staff" requested to validate a Recommendation of Tenderer form. 03:43 pm

5. Then you can "Reject" or "Confirm" the submitted form.



Selected Contractor(s)

No	Contractor	Current CPE	Previous CPE	Status	Status Log
1	ALIBABA CONSTRUCTION SDN BHD	A	A	OK	View
2	GLOBAL PCK CONSTRUCTION SDN BHD	A	B	OK	View
3	PCK CONSTRUCTION SDN BHD	A	A	OK	View

[Reject](#) [Confirm](#) [Back](#)

How to verify “Open Tender”

1. If you are selected to become a verifier during “**Open Tender**” process, you will be received an email notification. Open email and then **click the link**.

Sent: Thu 16/7/2015 3:24 PM
To: General Manager

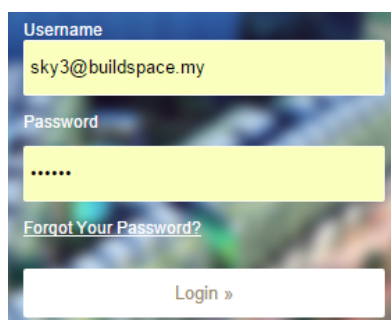
To: General Manager

You have been requested to verify Tender (Tender).

Please visit this link for more information:

http://eproject.buildspace.my/projects/116/open_tender_verification/192

2. Key in your email address and password. Then click login.



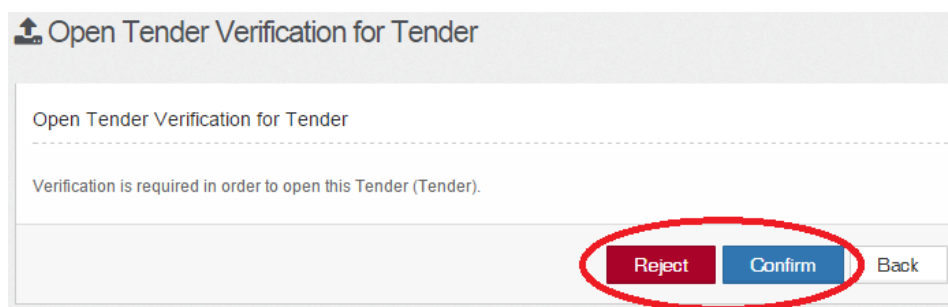
Username
sky3@buildspace.my

Password
.....

[Forgot Your Password?](#)

Login »

3. You will see the following screen and you can either “**Reject**” or “**Confirm**”. If one of verifiers selects to “**Reject**”, then the tender can’t be opened and have to repeat the process again until all selected verifiers are choosing “**Confirm**”.



Open Tender Verification for Tender

Open Tender Verification for Tender

Verification is required in order to open this Tender (Tender).

Reject **Confirm** Back