



Update Prime Cost Sum

For Normal Users

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GLOBAL PCK SOLUTIONS SDN BHD (973124-T)

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Update Prime Cost Sum

1. Double click **"Prime Cost Sum"** to go sub level

The screenshot shows the 'Overall Project Costing' menu with several options: Refresh, Comparison Report, Tender Comparison Report, and Show/Hide Rows. Below the menu is a table with the following content:

No.	Description
	Provisional Sum
	Prime Cost Sum
	Project Rates Analysis
	Standard Items
1	Site Clearance, Earthwork
2	Foundation
3	Car Park

2. Click **"NSC Columns"** to add additional column for NSC

The screenshot shows the 'NSC Columns' menu with a red arrow pointing to it. Below the menu is a table with the following content:

No.	Description	Approved Amount	Awarded Amount	Total Amount	Awarded Contractor Awarded NSC	Awarded Date
1	Fire Protection Installations					
2	Electrical, Telephone, SMATV And Security Intercom System Installations					
3	Lift Installation					
4	Cold & Hot Water Supply And Sanitary Plumbing Installations					
5						

3. Press enter to type and press enter again to save

The screenshot shows the 'NSC Columns' menu with a red arrow pointing to the 'Delete' button. Below the menu is a table with the following content:

No.	Column Name
1	Block A
2	Block B
3	

4. Single click at the row and click **"Delete"** to delete the column

The screenshot shows the 'NSC Columns' menu with a red arrow pointing to the 'Delete' button. Below the menu is a table with the following content:

No.	Column Name
1	Block A
2	Block B
3	

5. Click **"Breakdown"** to go first level for Prime Cost Sum

The screenshot shows the 'Breakdown' menu with a red arrow pointing to it. Below the menu is a table with the following content:

No.	Column Name
1	Block A
2	Block B
3	

6. Click **“Show/Hide Rows”** to show/hide the description

The screenshot shows a software window titled 'Cost Data - Sample Cost Data 1234'. It features a navigation pane on the left with 'Breakdown' and 'Project Particulars' options. The main area displays 'Overall Project Costing > Prime Cost Sum > Breakdown | NSC Columns'. A toolbar contains 'Refresh' and 'Show/Hide Rows' buttons, with the latter circled in red. Below is a table with columns: No., Description, Approved Amount, Awarded Amount, Block A, Block B, Total Amount, Awarded Contractor, and Awarded Date. The table lists five items, with the first row highlighted in green.

No.	Description	Approved Amount	Awarded Amount	Block A	Block B	Total Amount	Awarded Contractor	Awarded Date
1	Fire Protection Installations					Awarded NSC		
2	Electical, Telephone, SMATV And Security Intercom System Installations							
3	Lift Installation							
4	Cold & Hot Water Supply And Sanitary Plumbing Installations							
5								

7. Tick to display and untick to hide the description and then click save

The screenshot shows a 'Show/Hide Rows' dialog box. It has a 'Close' button (with a red 'X') and a 'Save' button (with a floppy disk icon), both circled in red. The dialog lists five rows with checkboxes in the first column. Row 1 is checked, row 2 is checked, row 3 is checked, row 4 is unchecked, and row 5 is unchecked. A red text annotation 'Description set at master cost data' is next to row 2.

No	Description
<input checked="" type="checkbox"/>	1 Fire Protection Installations
<input checked="" type="checkbox"/>	2 Electical, Telephone, SMATV And Security Intercom System Installations
<input checked="" type="checkbox"/>	3 Lift Installation
<input type="checkbox"/>	4 Cold & Hot Water Supply And Sanitary Plumbing Installations
<input type="checkbox"/>	5

8. To key in **“Approved Cost Plan Amount”**, single click at the row and **press enter** to type the amount and **press enter again** to save

The screenshot shows the same software window as in step 6. The 'Show/Hide Rows' button is now disabled. A red box highlights the 'Approved Amount' cell in the first row of the table.

No.	Description	Approved Amount	Awarded Amount	Block A	Block B	Total Amount	Awarded Contractor	Awarded Date
1	Fire Protection Installations					Awarded NSC		
2	Electical, Telephone, SMATV And Security Intercom System Installations							
3	Lift Installation							
4								

9. To tag awarded sum from contract BQ, **double click** to display the **project (Amount from BQ)**

The screenshot shows the software window with a red box around the 'Awarded Amount' cell in the first row. A red text annotation reads 'Double click and automatic display the list of project'. Below the main table, a sub-dialog titled 'Fire Protection Installations - Projects >' is visible, containing a list of projects.

No.	Description	Approved Amount	Awarded Amount	Block A	Block B	Total Amount	Awarded Contractor	Awarded Date
1	Fire Protection Installations					Awarded NSC		
2	Electical, Telephone, SMATV And Security Intercom System Installations							

No.	Description
1	CADANGAN MEMBINA RUMAH TERES 3 TINGKAT 150 UNIT
2	

10. Double click until item level (BQ), tick which item related and click save

Cost Data - Sample Cost Data 1234
Breakdown | Project Particulars

Overall Project Costing > Prime Cost Sum >

Breakdown | NSC Columns

Refresh | Show/Hide Rows

No.	Description	Approved Amount	Awarded Amount	Block A	Block B	Total Amount	Awarded Contractor	Awarded Date
1	Fire Protection Installations					Awarded NSC		
2	Electrical, Telephone, SMATV And Security Intercom System Installations							

Fire Protection Installations - Projects > CADANGAN MEMBINA RUMAH TERES 3 TINGKAT 150 UNIT > BILL NO.5 - PROVISIONAL SUM > PRIME COST & PROVISIONAL SUMS >

Save

Double click until item level

Conversion Factor 1

No.	Description	Unit	Qty	Rate	Amount
1	Provide the provisional sum for the following item to be used as directed by the Project Director (P.D) and to be deducted in whole or in part if not required.				
2	Relocation of existing services				
3	Permanent Relocation of Existing Services	ITEM	1.00	55,000.00	55,000.00
4	Realignment of Existing Drain				
5	Realignment of Existing Drain	ITEM	1.00	10,000.00	10,000.00
6	Signages				

11. Note: the amount with black colour is manual key in by user. The amount with green colour is tagged from contract BQ item.

Cost Data - Sample Cost Data 1234
Breakdown | Project Particulars

Overall Project Costing > Prime Cost Sum >

Breakdown | NSC Columns

Refresh | Show/Hide Rows

No.	Description	Approved Amount	Awarded Amount	Block A	Block B	Total Amount	Awarded Contractor	Awarded Date
1	Fire Protection Installations		65,000.00			Awarded NSC		
2	Electrical, Telephone, SMATV And Security Intercom System Installations							

Fire Protection Installations - Projects > CADANGAN MEMBINA RUMAH TERES 3 TINGKAT 150 UNIT > BILL NO.5 - PROVISIONAL SUM > PRIME COST & PROVISIONAL SUMS >

Save

Conversion Factor 1

No.	Description	Unit	Qty	Rate	Amount
1	Provide the provisional sum for the following item to be used as directed by the Project Director (P.D) and to be deducted in whole or in part if not required.				
2	Relocation of existing services				
3	Permanent Relocation of Existing Services	ITEM	1.00	55,000.00	55,000.00
4	Realignment of Existing Drain				
5	Realignment of Existing Drain	ITEM	1.00	10,000.00	10,000.00
6	Signages				

12. The amount from upper level will display in blue colour, if amount is tagged from contract BQ.

Cost Data - Sample Cost Data 1234
Breakdown | Project Particulars

Overall Project Costing > Prime Cost Sum >

Breakdown | NSC Columns

Refresh | Show/Hide Rows

No.	Description	Approved Amount	Awarded Amount	Block A	Block B	Total Amount	Awarded Contractor	Awarded Date
1	Fire Protection Installations		65,000.00			Awarded NSC		
2	Electrical, Telephone, SMATV And Security Intercom System Installations							

Fire Protection Installations - Projects >

No. Description

1 CADANGAN MEMBINA RUMAH TERES 3 TINGKAT 150 UNIT

2

13. Click "Overall Project Costing" to go front page to check the total

Cost Data - Sample Cost Data 1234
Breakdown | Project Particulars

Overall Project Costing > Prime Cost Sum >

Breakdown | NSC Columns

Refresh | Show/Hide Rows

No.	Description	Approved Amount	Awarded Amount	Block A	Block B	Total Amount	Awarded Contractor	Awarded Date
1	Fire Protection Installations		65,000.00			Awarded NSC		
2	Electrical, Telephone, SMATV And Security Intercom System Installations							

Fire Protection Installations - Projects >

No. Description

1 CADANGAN MEMBINA RUMAH TERES 3 TINGKAT 150 UNIT

2